



PLANNING AND ACCESS COMMITTEE

MEETING: Monday 29th October 2018

SUBMITTED BY:	Head of Planning and Rural Development
SUBJECT:	Planning Performance Framework 7 2017/2018

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1 SUMMARY AND REASON FOR PRESENTATION

- 1.1 This paper provides Members with an update on our 7th annual Planning Performance Framework (PPF) Report, which was submitted to the Scottish Government in July 2018. A colour copy of the document is included as an Appendix to this report.

2 RECOMMENDATION

That Members:

1. **Note** the content of this report and the Planning Performance Framework document as appended.

3 BACKGROUND

- 3.1 The Planning Performance Framework (PPF) document is produced annually by the planning authority covering the work of both Development Management teams and that of Development Planning. Its purpose is to demonstrate the continuous improvement of our planning service in the National Park Authority and is a requirement for all planning authorities in Scotland. The 'Framework' approach is provided by guidance from the Heads of Planning Scotland (HoPS), so that there is a consistency in format, layout and content included across planning authorities.

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- 3.2 Feedback on the submitted PPF will be provided by the Scottish Government in due course and this will be reported to the Planning & Access Committee.

4 PLANNING PERFORMANCE FRAMEWORK 7

- 4.1 There are four overall measures against which our performance is assessed in the PPF and the report is split into four sections covering these:

- Quality of outcomes – demonstrating the added value delivered by planning;
- Quality of service and engagement;
- Governance – ensuring that our structures and processes were proportionate, effective and fit for purpose; and
- Culture of continuous improvement.

- 4.2 There are six case studies in the PPF which demonstrate how each of the performance measures has been achieved. The ‘context statement’ on the National Headline indicator statistics (page 29) gives a useful summary of the successes and challenges of our planning performance across the year – similar to the kind of information that is reported to the Authority’s Delivery Group.

- 4.3 Part 3 (page 25) of the report addresses service improvement actions for the year ahead including:

- producing topic based monitoring reports to track and monitor development delivery;
- reducing the number of legacy cases (more than one year old);
- updating procedures to improve internal handling of planning applications;
- developing a mechanism to manage and handle high volumes of representations as part of major application handling; and
- building on our work to embed a new approach for handling enforcement cases.

- 4.4 Part 3 also provides a summary of progress we have made on the improvement areas which were targeted from April 2017 in PPF6.

5 CONCLUSION

- 5.1 The PPF report is a useful record highlighting some of the work of the National Park Planning Authority. It demonstrates our ongoing commitment to progress the quality of our planning service and customer experience and sets out our target improvement areas for the year ahead. It is publicly available on the National Park website (<https://www.lochlomond-trossachs.org/planning/our-planning-team/our-performance/>).

List of Appendices: Appendix 1 Planning Performance Framework 7 (2017 – 2018)