

# National Park Authority Board Meeting

Agenda Item 15

## Park Authority Calendar of 2017 and 2018 Board & Committee Meetings

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### *Paper for decision*

#### 1. Introduction

- 1.1 As is good practice, and in line with Board Standing Orders, a draft calendar of provisional dates and venues for National Park Authority Board meetings has been drafted for Board approval.

#### 2. Recommendation

- 2.1 Members are invited to approve the Draft Calendar for 2017 and 2018 Board, Committee and Group Meetings, attached as Appendix 1.

#### 3. Background

- 3.1 In accordance with Board Standing Orders provisional dates and venues are set in advance of each calendar year. The draft calendar attached as Appendix 1 takes into account the meeting frequencies set in the Standing Orders and Terms of Reference for the subgroups and committees of the Board.
- 3.2 As far as possible scheduling has aimed to take account of:
  - Timing of key statutory requirements and key events (such as the annual report and accounts);
  - Local school holidays;
  - Currently scheduled local authority council meetings;
  - Officer time to prepare papers, presentations and governance arrangements.
- 3.3 All meetings are currently scheduled to be held at the Park Authority Headquarters in Balloch. Depending on the cases presented to Planning & Access Committee or should site visits be required, these meetings may take place off site.

Appendix 1 – Draft Calendar for 2017 and 2018 Board, Committee and Group Meetings

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