

National Park Authority Audit Committee Meeting



Matters Arising

Paper for noting

The following actions were noted at the previous meeting on 18th November 2014.

Item No	Action	Current status	Open / closed
6.	Board members expense form to be reviewed. Simplification of the form to be considered with regards to two signatures being required and the CO ² emissions section. Linda Black to be advised to review form.	The expense form has been reviewed and an update posted to the board microsite w/c 23 February 2015.	Closed
7.	The Chair outlined that all outstanding actions detailed in appendix 2 are to be cleared by the end of March 2015, with priority given to moderate or above risks. JC/CM to action.	Progress has been made on clearing six Appendix 2 actions. Only one remains outstanding (efficiencies) and this will form part of the best value self-assessment (see Agenda Item 14.)	Open
8.	Text within Corporate Risk Register to be depersonalised when referring to staff members. Executive to review.	Actioned	Closed

The following actions were noted prior to the previous meeting on 18th November 2014.

Item No	Action	Current status	Open / closed
24 th June 2014			
6.	FL to identify if there are opportunities for support for community projects within the Community Partnership.	The intention is to invite the Community Partnership to speak at a Board Business Session in the new year. As this is non-Audit Committee business, this will be progressed accordingly.	Closed
8.	FL to speak with GW regarding future Board scrutiny of the Cononish Goldmine planning application.	The Cononish Goldmine application is being discussed at a special meeting of the Board early in the new year. The financial guarantees (restoration bond) process will be managed closely.	Closed
11.	CM to update the Register of	Published as part of the Audit	Closed

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Item No	Action	Current status	Open / closed
	Interests summary and arrange for the updated version to be published in the Audit Committee directory on the NPA website.	Committee papers on the website.	
4 th March 2014			
8.	FL & JC to raise frequency/ constitution of committees/groups at a future Board Business Session.	This will be considered as part of the Board discussion on the proposed Board/Committee calendar for 2015, which is proposed to be presented to the September meeting.	Closed
30 April 2013			
4.	PS to ensure that the next stage of NPA Board Development follows on from the session at Ardoch.	Following from discussions at the Board meeting in February 2014, it was proposed that induction and development training will take place following the September ministerial appointment/ reappointment and June local election processes. The refreshed On Board guidance has not yet been published.	Open
05 March 2013			
5.1	CM to investigate streamlining payment authorisation procedures.	This forms part of the Finance & Performance Team operational objectives for 2014/15, however progress has not been made as yet because of other priorities. Suggest that this is removed from the matters arising as it is covered by one of the outstanding items reported on at agenda item 7.	Closed

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