

National Park Authority Audit Committee Meeting



Matters Arising

Paper for noting

The following actions were noted at the previous meeting on 10th March 2015.

Item No	Action	Current status	Open / closed
10.	Catriona Morton to include a paragraph in the Governance Statement to advise that a new Chief Executive Officer has been appointed.	Included in Governance Statement in Annual Accounts.	Closed
11.	Catriona Morton to schedule meeting with KPMG to discuss the internal audit findings.	Meeting between LM and KPMG and LM and Audit Scotland scheduled for 23 rd June 2015.	Closed
11.	Catriona Morton to update internal audit findings, detailed on page three of the draft annual report by Audit Committee to outline whether the findings were from 2013/14 or 2014/15.	This will be done for the 2015/16 report (the 2014/15 report had already been issued to the Board).	Open
13.	Likelihood figure of new risk in relation to ANPA (outlined on page fifteen of 2014-15 Corporate Risk Register) to be reduced from 3 to 2 by Jaki Carnegie.	Completed	Closed
13.	Executive to note that all items should remain on the Corporate Risk Register until items have been approved to be removed by the Audit Committee.	Completed – paper showing proposed risks to remove being presented at June 2015 Audit Committee.	Closed
13.	Executive to still include item 14 in the 2015-16 Corporate Risk Register until Board training has taken place.	Included in paper showing proposed risks to remove being presented at June 2015 Audit Committee. Also covered by open matter arising from April 2013 (below).	Closed
13.	Jaki Carnegie to outline control process for Corporate Risk Register to include process on tracking reoccurring risks.	Annual Register process being presented to June 2015 Audit Committee.	Closed

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The following actions were noted prior to the previous meeting on 18th November 2014.

Item No	Action	Current status	Open / closed
18 th November 2014			
7.	The Chair outlined that all outstanding actions detailed in appendix 2 are to be cleared by the end of March 2015, with priority given to moderate or above risks. JC/CM to action.	Only one remains outstanding (efficiencies). This forms part of the best value self-assessment actions and our operational plan for 2015/16. Suggested that this is taken off matters arising report as will be monitored on outstanding actions update report.	Closed
30 April 2013			
4.	PS to ensure that the next stage of NPA Board Development follows on from the session at Ardoch.	Following from discussions at the Board meeting in February 2014, it was proposed that induction and development training will take place following the September ministerial appointment/ reappointment and June local election processes. The refreshed On Board guidance has not yet been published.	Open

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