

# National Park Authority Audit Committee Meeting

Agenda Item 4



## Matters Arising

### *Paper for noting*

The following actions were noted at the previous meeting on 21<sup>st</sup> June 2016.

Item No	Action	Current status	Open / closed
3	DS to update the Minute to show that the Audit Committee Annual Report will be updated and closed off at the September Audit Committee meeting once the annual cycle is complete.	Draft Audit Committee Annual Report on next Board Agenda.	Open
4	Updates on Board member training will be provided within Matters Arising on an on-going basis.	Three Board members have been booked to attend On Board Training on Monday 5 <sup>th</sup> December 2016.	On-going
6	Members approved the initial Internal Audits of Absence Management and an IT Health Check. Members also agreed that the Internal Audit Plan would be circulated in August and ratified at the September Audit Committee.	Draft Internal Audit Plan included on September Audit Committee agenda.	Open
9	A review of the Audit Scotland Best Practice Guidance as it applies to the Annual Accounts would take place in future years in a similar conference call format.	This will be scheduled to take place in June 2017.	Open
10	Members unanimously recommended that GW now sign off the Final Accounts for financial year ending 31 <sup>st</sup> March 2016.	Complete.	Closed
12	JC to propose a further Corporate Risk Workshop for the Board around Risk Appetite and consider opportunities for Board members to	Workshops and opportunities will be considered for delivery over the next year.	Open

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Item No	Action	Current status	Open / closed
	continue to develop knowledge of Risk Management.		
12	JC to develop the 2016/17 Corporate Risk Register for consideration by the Audit Committee.	The Draft Corporate Risk Register is not yet ready for presentation to the Audit Committee. It is proposed to be circulated to Audit Committee members in October.	Open

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