

National Park Authority Board Meeting

Agenda Item 14

Election for Convener



Paper for decision

1. Introduction

- 1.1 To appoint a Member of the Park Authority Board to the role of Convener.

2. Recommendation

- 2.1 Members are invited to participate in a secret ballot to appoint a Convener of the Park Authority Board commencing 1st March 2017.

3. Background

- 3.1 The term of the Park Authority's Convener, Linda McKay ends on Tuesday 28th February 2017 therefore in accordance with paragraph 17 of the Park Authority Standing Orders the position of Convener requires to be appointed at the Board meeting prior to the Convener's term ending. The term served by a Convener is usually three years.
- 3.2 Nominations were sought by the Proper Officer for the position of Convener from Tuesday 1st November until midday on Friday 18th November 2016.
- 3.3 Following the closure of the nomination period, two valid nominations were received, proposing and seconding Petra Biberbach and James Stuart. As there are two nominations, Members will be asked by the Proper Officer to participate in a secret ballot at the December Park Authority Board meeting. Ballot papers will be provided at the meeting. The written statements provided by the nominated candidates are appended.
- 3.4 The Park Authority's Standing Orders, available to view on the Park Authority's [website](#), outline the election process for the Convener role. The election process at the Board meeting will be presided over by the Proper Officer who will explain the process at the outset:
 - Each candidate for the office of Convener will be invited to make a brief statement of up to five minutes in support of their nomination.
 - Only Members who are present and have heard all presentations from prospective candidates may vote.
 - The vote will be by secret ballot - ballot slips will be provided with the name of each candidate and each member can cast one vote for their preferred candidate.
 - The Proper Officer will collect the ballot slips and leave the room to count votes. These will be verified and noted by the Committee Clerk. The Proper Officer will return to the meeting and announce the outcome.

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- To be elected, a candidate must gain an absolute majority of the votes cast by those Members present and voting, however in the event of equality of votes the successful candidate will be decided by lot.

Appendix 1 – Written Statement: Petra Biberbach

Appendix 2 – Written Statement: James Stuart

Author: Amanda Aikman, Governance & Legal Manager

Executive Sponsor: Jaki Carnegie, Director of Corporate Services