



EIR Ref: 2017/033

24<sup>th</sup> April 2017

## **REQUEST UNDER ENVIRONMENTAL INFORMATION (SCOTLAND) REGULATIONS 2004**

I refer to your request for information, received by email on 24<sup>th</sup> March 2017.

We have applied the exemption under Section 39(2) of the Freedom of Information (Scotland) Act 2002 as we have determined that the information sought in your request is environmental information. We are therefore handling your request under the terms of the Environmental Information (Scotland) Regulations 2004 (EIRs). In this case the public interest in maintaining this exemption and in dealing with the request in line with the requirements of the EIRs outweighs any public interest in disclosing the information under FOISA.

Your specific request and the response from the National Park Authority are provided below.

**“Please could you clarify who authorised/confirmed this policy (Enforcement Policy) and what legal authority they had to do this.”**

The Your Park project board approved the Visitor Management Engagement and Enforcement Policy.

The Park Authority was created in accordance with the National Parks (Scotland) Act 2000. The Park Authority is responsible for all the functions of the Park Authority as set out in this legislation, and as such has the legal authority to develop, approve and implement policies to further the aims of the Act.

**“Please provide with all procedures listed in 6.1 (apart from Fixed Penalty Notice policy and procedure if this is still the same as that approved by the Board last year - if it has changed please provide the revised policy and procedure and confirm who authorised this)”**

Loch Lomond & the Trossachs Camping Management Byelaws 2017 Enforcement procedures and principles – this is a reference to the following documents

- Camping byelaw enforcement principles
- Police support document
- Flowchart

These documents been withheld from release as this information is considered to be internal communications which are exempt from release under R10(4)(e) of the Environmental Information (Scotland) Regulations 2004 (EIRs).

### **LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N  
t: 01389 722600 f: 01389 722633 e: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org) w: [lochlomond-trossachs.org](http://lochlomond-trossachs.org)

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Consideration has been given to the public interest in the disclosure of this information. Release of this information is likely to have a negative impact on the ability of the Rangers to perform an effective role in working with the police, interacting with the public and, where required, submitting byelaw contravention reports.

It has been concluded that there is a greater public interest in Park Authority Rangers having an effective working relationship with Police Scotland which enables them to perform their duties in relation to the application of the camping management byelaws.

The Fixed Penalty notice documents submitted to the Park Authority Board at the meeting of 13<sup>th</sup> June 2016 have not been changed.

Lone and Remote Working - Operating Procedure – Appendix A

Risk Assessment Policy – Appendix B

Dress Code and Personal Appearance Policy – Appendix C

Vehicle Use - this refers to practical arrangements for the use of Park Authority vehicles

Your Safe Driving Policy – Appendix D

Unacceptable Behaviour Policy - available on our website at:

[http://www.lochlomond-trossachs.org/rr-content/uploads/2016/07/Park\\_Authority\\_Unacceptable-Behaviours-Policy.pdf](http://www.lochlomond-trossachs.org/rr-content/uploads/2016/07/Park_Authority_Unacceptable-Behaviours-Policy.pdf)

I can therefore advise under R6(1)(b) of the EIRs that this information is already publically available and easily accessible.

Procedure for Managing Unacceptable Behaviour – Appendix E

Complaints Handling Procedure – available on our website at:

[http://www.lochlomond-trossachs.org/rr-content/uploads/2016/07/Park\\_Authority\\_Complaints-Handling-Procedure.pdf](http://www.lochlomond-trossachs.org/rr-content/uploads/2016/07/Park_Authority_Complaints-Handling-Procedure.pdf)

I can therefore advise under R6(1)(b) of the EIRs that this information is already publically available and easily accessible.

Data Protection Policy - available on our website at: [http://www.lochlomond-trossachs.org/rr-content/uploads/2016/07/Contact\\_Us\\_Data-Protection-Policy.pdf](http://www.lochlomond-trossachs.org/rr-content/uploads/2016/07/Contact_Us_Data-Protection-Policy.pdf)

I can therefore advise under R6(1)(b) of the EIRs that this information is already publically available and easily accessible.

Yours sincerely,

Governance & Legal Team  
Loch Lomond & The Trossachs National Park Authority

Appendices available on request

#### Review Procedure

If you are dissatisfied with this response, or the way in which the Authority has dealt with your request, you are entitled to ask the Authority to review its decision. Please note that in order for a review to take place you must:-

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- Lodge a written request for a review within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Environmental Information (Scotland) Regulations 2004, whichever is the later.
- Include your name, address for correspondence, a description of the original request, and the reasons why you are dissatisfied; and

address your review request to:

Governance & Legal Team  
 Loch Lomond & The Trossachs National Park Authority  
 National Park Headquarters  
 Carrochan  
 Carrochan Road  
 Balloch  
 G83 8EG  
 E-mail: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org)

Please note that links provided to information available elsewhere are intended to assist you. Requests for information held by other public authorities, and any complaints regarding access to such information should be addressed to that authority. These review procedures relate only to information which is directly under the control of Loch Lomond & The Trossachs National Park Authority.

The review of your request will be handled by staff who were not involved in the original decision. You will receive notice of the result of your review within 20 working days.

If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Environmental Information (Scotland) Regulations 2004, at:

Scottish Information Commissioner  
 Kinburn Castle  
 Doubledykes Road  
 St Andrews  
 Fife  
 KY16 9DS  
 Tel: 01344 464 610  
 Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)  
 E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)  
 Online appeal portal: [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

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