



FOI Ref: 2015/051

26<sup>th</sup> November 2015

### **REQUEST UNDER FREEDOM OF INFORMATION (SCOTLAND) ACT 2002**

Thank you for your 23<sup>rd</sup> request for information under the Freedom of Information (Scotland) Act 2002, received by email on 2<sup>nd</sup> November 2015. Your specific requests and the relevant information held by the Park Authority are provided below.

#### **Date the National Park sought external legal advice on the timescales for publishing BOTH committee papers and circulating draft Board Minutes to members of the Board.**

External legal advisers were instructed on 23<sup>rd</sup> March 2015 to conduct a review of all our Standing Orders and Terms of Reference.

#### **What did the National Park ask for advice on? (i.e. did the National Park ask any explicit questions of the legal firm involved, what was the brief?)**

As stated above, the external legal advisers were asked to conduct a review of our Standing Orders and Terms of Reference.

#### **What was the advice provided by the solicitors? (I appreciate there may be issues of providing the exact advice furnished by the legal firm but a summary of what that advice was should I think be made available to the public).**

The advice provided by our external legal advisers is considered to be confidential communications under S36(1) of the Freedom of Information (Scotland) Act 2002. This is an absolute exemption, which means we do not need to consider the public interest in the disclosure of this information, it is completely exempt from release.

#### **a copy of the relevant part of the draft minute. (this is in relation to the changes to the Standing Orders that were agreed at the Board meeting on 26<sup>th</sup> October 2015).**

The draft minute will be available with the Agenda for the next Board meeting, scheduled to take place on 14<sup>th</sup> December 2015. This means that we are not obliged to release this information to you as it is scheduled for future publication under S27 (1)(a)(i) of the Freedom of Information (Scotland) Act 2002.

Yours sincerely

Information Officer  
info@lochlomond-trossachs.org

#### **LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N  
t: 01389 722600 f: 01389 722633 e: info@lochlomond-trossachs.org w: lochlomond-trossachs.org

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## Review Procedure

If you are dissatisfied with this decision, or the way in which the Authority has dealt with your request, you are entitled to require the Authority to review its decision. Please note that in order for a review to take place you are required to:

- Send your request for review in writing, setting out in full the reasons why you are requesting a review.
- Submit your review request within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.
- address your review request to the Director of Corporate Services:

Jaki Carnegie  
Loch Lomond & The Trossachs National Park Authority  
National Park Headquarters  
Carrochan  
Carrochan Road  
Balloch  
G83 8EG  
E-mail: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org)

The review will be handled by staff who were not involved in the original decision. You will receive notice of the result of your review within 20 working days.

If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002, at:

Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS  
Tel: 01334 464610  
Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)  
E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

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