

# National Park Authority Planning & Access Committee

Agenda Item 6

## Standing Orders for Planning & Access Committee and Local Review Body

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### *Paper for decision*

#### 1. Introduction

- 1.1 A programme to review all the Standing Orders and Terms of Reference for Board and Committee meetings is underway. As part of this programme the Planning and Access Committee and Local Review Body Standing Orders have now been reviewed and revised.

#### 2. Recommendation

- 2.1 Members are invited to agree the revised Standing Orders for the Planning and Access Committee and Local Review Body.

#### 3. Background

- 3.1 The programme to review all the Standing Orders and Terms of Reference for Board and Committee meetings has been underway for some months and it has now been possible to review and revise the Standing Orders for the Planning and Access Committee and Local Review Body. External legal advice was sought in order to ensure consistency with relevant legislation. The draft documents have both been circulated for comment to Members and amendments have been made to take account of those comments.
- 3.2 The main changes to the Planning and Access Committee Standing Orders are as follows:
  - 3.2.1 Paragraph 14 has been added to show eligibility for the Local Review Body.
  - 3.2.2 Paragraph 21 (was 14) shows the time allowed for a speaker as five minutes rather than four.
  - 3.2.3 Paragraphs 25 to 27 are new and refer to public attendance.
  - 3.2.4 Paragraph 28 (was 19) has an additional sentence to clarify procedure on late submissions.
  - 3.2.5 Paragraphs 30 to 33 (were 21 to 23) on site visits have been added to and clarified.
  - 3.2.6 Paragraphs 39 to 49 (were 24 to 35) on voting have been added to and clarified. Following comment during circulation of the draft, the paragraphs have been re-ordered to flow better and to allow for some contradictions to be removed.

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- 3.3 The main changes to the Local Review Body Standing Orders are as follows:
- 3.3.1 Paragraph 1 has been expanded to include reference to the relevant regulations.
  - 3.3.2 Paragraphs 2 and 3 have been added to explain the nature of the decisions which can be reviewed.
  - 3.3.3 Paragraphs 4 and 5 have been added to explain that meetings are held in public and that Local Review Bodies are advised by a Legal Adviser.
  - 3.3.4 Paragraph 16 (was 12) now includes reference to all members of the P&A Committee being on the Local Review Body.
  - 3.3.5 Paragraph 34 (was 30) has been added to for clarification of the role of the public at a site visit.
  - 3.3.6 The old paragraph 39 allowed, as in the Planning and Access Committee Standing Orders, for decisions to be made by the full Board. Legal advice is that this is at odds with legislation for Local Review Bodies; this paragraph has therefore been removed.

Appendix 1 – Planning and Access Committee draft revised Standing Orders

Appendix 2 – Local Review Body draft revised Standing Orders

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