



FOI Ref: 2018/015

19th December 2018

REQUEST UNDER FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

We refer to your request for information, received by email on 5th December 2018. Your requests and the Park Authority's responses are provided below.

"I am interested in understanding better how authority to take various decisions is delegated in the National Park. I am aware of the schemes of delegation around planning and access and these are in the public realm. However, I can find nothing about what other authority to take decisions has been delegated. I would be very happy to receive an explanation of how all this is governed but alternatively would request the following information under freedom of information laws:"

1) *"Does the LLTNPA have any other schemes of delegation apart from Planning and Access. If so, please provide them."*

The Park Authority has the following schemes of delegation in place:

- Scheme of Delegation for Loch Lomond Byelaws 2013
- Planning & Access - Scheme of Delegation
- Planning & Access – Access Scheme of Delegation

These documents are attached in Appendix A.

2) *"If not, please provide any information the LLTNPA holds on how authority to take decisions is delegated (e.g for finance, procurement, staff structure and establishment, recruitment) apart from the Standing Orders for the various LLTNPA Board Committees which are public)"*

The Management Statement and Financial Memorandum prepared by the Scottish Government in conjunction with the Park Authority outlines the key roles and responsibilities, including financial delegated authority limits, and this is attached in Appendix B.

Gordon Watson, as Accountable Officer, may choose to delegate authority to officers and this is explained in our Delegated Financial Authority policy attached in Appendix C.

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N
t: 01389 722600 f: 01389 722633 e: info@lochlomond-trossachs.org w: lochlomond-trossachs.org

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The limits for the delegation of financial authority have been revised and the table below supersedes the limits set out in the appendix of the Delegated Financial Authority policy as follows:

Role	Financial Limit *VAT inclusive
Chief Executive (<i>Accountable Officer</i>)	£100,000
Executive Team Members	*£50,000
Operational Managers	*£10,000
Various	*£5,000/*£1,000

Yours sincerely

Governance & Legal Team
Loch Lomond and the Trossachs National Park Authority

Appendices available on request

Review Procedure

If you are dissatisfied with this decision, or the way in which the Authority has dealt with your request, you are entitled to require the Authority to review its decision. Please note that in order for a review to take place you are required to:

- Send your request for review in writing, setting out in full the reasons why you are requesting a review.
- Submit your review request within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.
- address your review request to:

Governance & Legal Team
Loch Lomond & The Trossachs National Park Authority
National Park Headquarters
Carrochan
Carrochan Road
Balloch
G83 8EG
E-mail: info@lochlomond-trossachs.org

The review will be handled by staff who were not involved in the original decision. You will receive notice of the result of your review within 20 working days.

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If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002, at:

Scottish Information Commissioner

Kinburn Castle

Doubledykes Road

St Andrews

Fife

KY16 9DS

Tel: 01334 464610

Website: www.itspublicknowledge.info

E-mail: enquiries@itspublicknowledge.info

Online appeal portal: www.itspublicknowledge.info/Appeal

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