



FOI Ref: 2018-014

13<sup>th</sup> December 2018

### REQUEST UNDER FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

We refer to your request for information, received by email on 26<sup>th</sup> November 2018. Your specific requests and the Park Authority's response are provided below.

*"Across the financial year 2017-18, how much money was spent on:  
Christmas gifts and other presents such as leaving presents*

*If possible, I would like a breakdown of the amount spent on each item in the above list, and what it was. For instance, in the case of a gift, the item and the worth, and for an office party, the reason for the celebration and the cost."*

In financial year 2017/18 the Park Authority spent £493 on gifts. A breakdown of the amount spent and the reason is shown in the table below:

Four £10.00 Tiso Vouchers for volunteer quiz.	40.00
Four £20 Tiso Vouchers for volunteer quiz.	80.00
Thank you gift for Deaf Blind speaker at staff meeting	40.00
Thank you flowers	30.00
Flowers for leaving gift	35.00
Frames for NP Posters 60cm x 42cm gift for six departing local authority board members	144.00
Gift of thanks for peatland demonstration day hosting	35.00
Purchase of flowers for Executive gift	10.00
Flowers for leaving gift	10.00
Birthday Cake	2.00
40th Birthday items	4.23
Sympathy card	3.00
Thank you flowers and cards	30.00

#### LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N  
t: 01389 722600 f: 01389 722633 e: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org) w: [lochlomond-trossachs.org](http://lochlomond-trossachs.org)

Printed on paper sourced from certified sustainable forests

Page 1 of 3

Thank you flowers	30.00
<b>Total</b>	<b>493.23</b>

*“Leaving parties, office parties, and any other office celebrations”*

An itemised list of the Park Authority’s financial spend on staff celebrations and other events are set out in the table below:

<b>Reason for celebration</b>	<b>Cost</b>
Staff Picnic	55.10
End of season lunch	200.00
Staff Celebration 03/11/17	385.65
Staff Christmas Celebrations	331.58
Volunteers Quiz Night Catering	29.04
Volunteers Ceilidh	50.00
<b>Total</b>	<b>1,051.37</b>

Yours sincerely

Governance & Legal Team  
Loch Lomond and the Trossachs National Park Authority

#### Review Procedure

If you are dissatisfied with this decision, or the way in which the Authority has dealt with your request, you are entitled to require the Authority to review its decision. Please note that in order for a review to take place you are required to:

- Send your request for review in writing, setting out in full the reasons why you are requesting a review.
- Submit your review request within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.
- address your review request to:

Governance & Legal Team  
Loch Lomond & The Trossachs National Park Authority  
National Park Headquarters  
Carrochan  
Carrochan Road  
Balloch

#### **LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N  
t: 01389 722600 f: 01389 722633 e: info@lochlomond-trossachs.org w: lochlomond-trossachs.org

G83 8EG

E-mail: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org)

The review will be handled by staff who were not involved in the original decision. You will receive notice of the result of your review within 20 working days.

If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002, at:

Scottish Information Commissioner

Kinburn Castle

Doubledykes Road

St Andrews

Fife

KY16 9DS

Tel: 01334 464610

Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)

E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

Online appeal portal: [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

**LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N

t: 01389 722600 f: 01389 722633 e: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org) w: [lochlomond-trossachs.org](http://lochlomond-trossachs.org)

Printed on paper sourced from certified sustainable forests