

# National Park Authority Audit Committee Meeting



## Report on Internal Audit of Records Management 2014/15

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### *Paper for decision*

#### 1. Background

- 1.1 The internal audit of records management was carried out by KPMG in February 2015.
- 1.2 The report from KPMG outlining their findings is attached at Appendix 1. Please note that although the report cover states it is draft it is actually final from our perspective as it is CNPA actions that are to be completed.
- 1.3 The report highlights a significant number of areas of good practice and concludes that the records management system was well implemented.
- 1.4 There is one low risk finding from the audit in relation to 'areas of future focus', the post implementation phase of the records management system already takes these recommendations into account.

#### 2. Recommendation

- 2.1 Members are invited to note the contents of the reports and endorse the management response noted therein.

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