

# National Park Authority Audit Committee Meeting



## Matters Arising

### *Paper for noting*

The following actions were noted at the previous meeting on 23<sup>rd</sup> June 2015.

Item No	Action	Current status	Open / closed
3	The revised minutes of the meeting of 10 <sup>th</sup> March will be issued by the end of week commencing 22 <sup>nd</sup> June 2015.	Unfortunately this deadline was not achieved so they are re-presented as part of these September Audit Committee papers.	Closed
11	CM to amend the relevant pages of the annual accounts.	The annual accounts were amended and revised versions signed.	Closed
12	CM to update register of interests report to reflect OMCK's official position as Vice Chair of the Rural Stirling Housing Association.	Revised report will be issued at the September meeting as per below.	Closed
12	AH to provide the appropriate materiality statement to CM to update the report.	Outstanding – we expect to be able to present an updated report at the September committee meeting.	Open

The following actions were noted at the previous meeting on 10<sup>th</sup> March 2015.

Item No	Action	Current status	Open / closed
11.	CM to update internal audit findings, detailed on page three of the draft annual report by Audit Committee to outline whether the findings were from 2013/14 or 2014/15.	This will be done for the 2015/16 report (the 2014/15 report had already been issued to the Board). Therefore this will remain open until 2016.	Open

The following actions were noted prior to the previous meeting on 18<sup>th</sup> November 2014.

Item No	Action	Current status	Open / closed
30 <sup>th</sup> April 2013			
4.	PS to ensure that the next stage of NPA Board Development follows on from the session at Ardoch.	James Stuart has received an Induction. The refreshed On Board guidance has now been published and	Open

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Item No	Action	Current status	Open / closed
		highlighted to members via the Board Microsite. Refresher On Board and Code of Conduct training is taking place on 9 <sup>th</sup> September 2015.	

**Author & Executive Sponsor:** Jaki Carnegie, Director of Corporate Services