

National Park Authority Audit Committee Meeting



Matters Arising

Paper for noting

The following actions were noted at the previous meeting on 8th September 2015.

Item No	Action	Current status	Open / closed
5	Audit Committee Chair to highlight, as part of the Board update, the importance of the Board Development Training taking place as soon as possible.	As a date for the Board Development Training was agreed before the Chair gave his update the Chair did not cover this point.	Closed
9 a)	JC to speak to JR to request he remains on the Audit Committee in the meantime.	Actioned. Since the last meeting David Warnock and James Stuart have expressed a willingness to join the Audit Committee, James Stuart has been appointed and JR has stepped down. David Warnock will remain with his current committee commitments.	Closed

The following actions were noted at the previous meeting on 23rd June 2015.

Item No	Action	Current status	Open / closed
12	AH to provide the appropriate materiality statement to CM to update the report.	An updated report was presented at the September committee meeting.	Closed

The following actions were noted at the previous meeting on 10th March 2015.

Item No	Action	Current status	Open / closed
11.	CM to update internal audit findings, detailed on page three of the draft annual report by Audit Committee to outline whether the findings were from 2013/14 or 2014/15.	This will be done for the 2015/16 report (the 2014/15 report had already been issued to the Board). Therefore this will remain open until 2016.	Open

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The following actions were noted prior to the previous meeting on 18th November 2014.

Item No	Action	Current status	Open / closed
30 th April 2013			
4.	PS to ensure that the next stage of NPA Board Development follows on from the session at Ardoch.	James Stuart has received an Induction and Billy Ronald is progressing through his Induction. The refreshed On Board guidance is published and highlighted via the Board Microsite. Refresher On Board and Code of Conduct training is taking place on 7 th December 2015.	Open

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