

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010

INFORMATION DISCLOSURE

1.0 Introduction

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 imposes new duties on the Scottish Government and listed public bodies to publish information on the following types of expenditure as soon as reasonably practicable after each year end:

- Public relations
- Overseas Travel
- Hospitality and entertainment
- External consultancy
- Individual payments greater than £25,000

These regulations came into effect on 1 October 2010. Below are the results for Loch Lomond & The Trossachs National Park Authority (NPA) for the full year period to 31 March 2012.

2.0 Public relations

2.1 Definition

2.1.1 The statement of expenditure on public relations includes the total amount of expenditure incurred on all external communications, including the cost of in-house and contracted staff and consultants. Expenditure on public relations includes marketing, PR campaigns, media relations, marketing research and evaluation, branding and design, promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, and advertising and media planning.

2.2 Spend in year

2.2.1 In the 12 month period ended 31 March 2012, the NPA incurred a total of £271,254.

3.0 Overseas travel

3.1 Definition

3.1.1 The statement of expenditure incurred on overseas travel includes travel to, as well as from, the United Kingdom; and also includes the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and any other related expenditure.

3.2 Spend in year

3.2.1 In the 12 month period ended 31 March 2012, the NPA incurred a total of £1,576.

4.0 Hospitality and entertainment

4.1 Definition

4.1.1 Hospitality and entertainment includes any gifts, meals, parties, receptions, tickets for or invitations to public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason.

4.2 Spend in year

4.2.1 In the 12 month period ended 31 March 2012, the NPA incurred a total of £4,267.

5.0 External consultancy

5.1 Definition

5.1.1 External consultancy expenditure includes a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies).

5.1.2 External consultancy does not include outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.

5.2 Spend in year

5.2.1 In the 12 month period ended 31 March 2012, the NPA incurred a total of £288,140.

Payments over £25,000

Section 31(3) provides that each public body must publish a statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £25,000 (inclusive of VAT).

By applying the definition the amounts paid in the year ended 31 March 2012 is as follows:

Date	Supplier	Amount (£)	Subject Matter
7 Apr 11	Strategic Team (Scotland) Limited	55,311	Property Repairs & Maintenance
14 Apr 11	Varis Engineering Ltd	35,842	Inchcailloch pier project contract
20 Apr 11	R J McLeod (Contractors) Limited	185,526	Repairs to Piers
20 Apr 11	West Dunbartonshire Council	107,601	Rates for National Park HQ
6 May 11	Idox	37,677	Planning Systems & Maintenance
6 May 11	Business Stream	40,722	Business Water Supply 2011/12
19 May 11	Zurich Municipal Insurance	28,737	Annual Commercial Insurance Premium
1 Sep 11	Pearlkal Property Investments Ltd	30,850	Callander CARS Grant for external refurbishment works to the Dreadnought Hotel, Callander.
20 Oct 11	Central Scotland Police	50,000	Contribution to Central Scotland Police for Operation Ironworks - NPA Police Officer
23 Mar 12	Argyll & Bute Council	53,000	Contribution to new toilet block in Luss
23 Mar 12	Clark Contracts	51,658	Refurbishment of Balmaha Visitor Centre
27 Mar 12	Business Stream	39,780	Business Water Supply 2012/13
30 Mar 12	Land Engineering Ltd	263,000	Manufacture & Installation of Threshold Signs
30 Mar 12	RSPB	25,000	Contribution towards purchase of Ward Estate