

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010

INFORMATION DISCLOSURE

1.0 Introduction

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 imposes new duties on the Scottish Government and listed public bodies to publish information on the following types of expenditure as soon as reasonably practicable after each year end:

- Public relations
- Overseas Travel
- Hospitality and entertainment
- External consultancy
- Individual payments greater than £25,000

These regulations came into effect on 1 October 2010. Below are the results for Loch Lomond & The Trossachs National Park Authority (NPA) for the full year period to 31 March 2013.

2.0 Public relations

2.1 Definition

2.1.1 The statement of expenditure on public relations includes the total amount of expenditure incurred on all external communications, including the cost of in-house and contracted staff and consultants. Expenditure on public relations includes marketing, PR campaigns, media relations, marketing research and evaluation, branding and design, promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, and advertising and media planning.

2.2 Spend in year

2.2.1 In the 12 month period ended 31 March 2013, the NPA incurred a total of £434,303

3.0 Overseas travel

3.1 Definition

3.1.1 The statement of expenditure incurred on overseas travel includes travel to, as well as from, the United Kingdom; and also includes the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and any other related expenditure.

3.2 Spend in year

3.2.1 In the 12 month period ended 31 March 2013, the NPA incurred a total of £7,130

4.0 Hospitality and entertainment

4.1 Definition

4.1.1 Hospitality and entertainment includes any gifts, meals, parties, receptions, tickets for or invitations to public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason.

4.2 Spend in year

4.2.1 In the 12 month period ended 31 March 2013, the NPA incurred a total of £3,383

5.0 External consultancy

5.1 Definition

5.1.1 External consultancy expenditure includes a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies).

5.1.2 External consultancy does not include outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.

5.2 Spend in year

5.2.1 In the 12 month period ended 31 March 2013, the NPA incurred a total of £319,760

Payments over £25,000

Section 31(3) provides that each public body must publish a statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £25,000 (inclusive of VAT).

By applying the definition the amounts paid in the year ended 31 March 2013 is as follows:

Date	Supplier	Amount (£)	Subject Matter
19-Apr-12	Clark Contracts	55,470	Redevelopment of Balmaha Visitor Centre
19-Apr-12	Eastern Exhibition & Display	42,516	Manufacture and Fit Interpretative Panels
19-Apr-12	Mason Land Surveys	31,014	Undertake Site Survey for 5 Lochs Options Appraisals
14-May-12	West Dunbartonshire Council	100,018	Rent & Rates
23-May-12	Idox	40,291	Software Support & Maintenance
25-Jun-12	Zurich Municipal	25,648	Commercial Insurance
09-Nov-12	Austin Smith Lord	32,760	Detailed Design Proposals for 5 Lochs Project
06-Dec-12	Argyll Mauseleum Ltd	29,000	Contribution to Historical Project
13-Dec-12	Land Engineering Ltd	86,733	Manufacture and Install National Park Threshold Signs
20-Dec-12	Harper McLeod	25,000	Legal Advice
07-Feb-13	Central Police Scotland	50,000	Contribution to Ironwoks Project and National Park Police Officer
07-Feb-13	Sustrans Ltd	25,000	Contribution to Kinghouse to Strathyre Cycle Path
07-Mar-13	Clark Contracts	37,708	Redevelopment of Balmaha Visitor Centre
14-Mar-13	Loch Lomond Countryside Trust	25,000	Contribution
14-Mar-13	McGowan Outdoor Access Ltd	45,747	Path & Bridge Repair Works at Conic Hill
21-Mar-13	Argyll Mauseleum Ltd	29,000	Contribution to Historical Project
21-Mar-13	St Fillans Community Development Trust Ltd	37,792	Contribution to Tarken Bridge Project
26-Mar-13	Clark Contracts	88,069	Redevelopment of Balmaha Visitor Centre
26-Mar-13	The Sign Factory Falkirk	63,871	Manufacture and Install Signs
26-Mar-13	Hadden Construction	205,652	Construction Works at Loch Lubnaig
26-Mar-13	Land Engineering Ltd	392,874	Manufacture and Install National Park Threshold Signs

Date	Supplier	Amount (£)	Subject Matter
26-Mar-13	McGowan Outdoor Access Ltd	35,356	Path & Bridge Repair Works at Conic Hill
26-Mar-13	Metric Group	39,804	Parking Meters
26-Mar-13	Business Stream	39,105	Water Rates
26-Mar-13	Stirling Council	101,927	Contribution to Ancaster Square Works Callander
26-Mar-13	Paul Hogarth	30,366	Design of Signs and Contract Management
26-Mar-13	Toyota	25,842	Purchase of Vehicle
26-Mar-13	Transport Scotland	35,000	Contribution to Works at Stoneymollan Roundabout
28-Mar-13	Drumkinnon Joiner	25,883	Minor Works
28-Mar-13	Loch Lomond & Trossachs Denstination Group	75,000	Contribution to Projects