

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010

INFORMATION DISCLOSURE

1.0 Introduction

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 imposes new duties on the Scottish Government and listed public bodies to publish information on the following types of expenditure as soon as reasonably practicable after each year end:

- Public relations
- Overseas Travel
- Hospitality and entertainment
- External consultancy
- Individual payments greater than £25,000

These regulations came into effect on 1 October 2010. Below are the results for Loch Lomond & The Trossachs National Park Authority (NPA) for the full year period to 31 March 2014.

2.0 Public relations

2.1 Definition

2.1.1 The statement of expenditure on public relations includes the total amount of expenditure incurred on all external communications, including the cost of in-house and contracted staff and consultants. Expenditure on public relations includes marketing, PR campaigns, media relations, marketing research and evaluation, branding and design, promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, and advertising and media planning.

2.2 Spend in year

2.2.1 In the 12 month period ended 31 March 2014, the NPA incurred a total of £343,712

3.0 Overseas travel

3.1 Definition

3.1.1 The statement of expenditure incurred on overseas travel includes travel to, as well as from, the United Kingdom; and also includes the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and any other related expenditure.

3.2 Spend in year

3.2.1 In the 12 month period ended 31 March 2014, the NPA incurred a total of £790

4.0 Hospitality and entertainment

4.1 Definition

4.1.1 Hospitality and entertainment includes any gifts, meals, parties, receptions, tickets for or invitations to public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason.

4.2 Spend in year

4.2.1 In the 12 month period ended 31 March 2014, the NPA incurred a total of £1,515

5.0 External consultancy

5.1 Definition

5.1.1 External consultancy expenditure includes a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies).

5.1.2 External consultancy does not include outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.

5.2 Spend in year

5.2.1 In the 12 month period ended 31 March 2014, the NPA incurred a total of £278,092

Payments over £25,000

Section 31(3) provides that each public body must publish a statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £25,000 (inclusive of VAT).

By applying the definition the amounts paid in the year ended 31 March 2014 is as follows:

Date	Supplier	Amount (£)	Subject Matter
12-Apr-13	Clark Contracts	27,877	Redevelopment of Balmaha Visitor Centre
12-Apr-13	Glass Solutions Ltd	30,352	Replace Glazing and Actuators
12-Apr-13	Hadden Construction	252,923	5 Lochs Construction Works - Loch Lubnaig
12-Apr-13	Loch Lomond & The Trossachs Countryside Trust	50,000	Grant Contribution
12-Apr-13	McGowan Outdoor Access Ltd	58,789	Path & Bridge Repair Conic Hill
02-May-13	Idox	43,477	Planning System Software Licencing & Maintenance
02-May-13	West Dunbartonshire Council	93,022	Rates
30-May-13	Hadden Construction	194,027	5 Lochs Construction Works - Loch Lubnaig
04-Jul-13	Hadden Construction	211,200	5 Lochs Construction Works - Loch Lubnaig
01-Aug-13	Zurich Municipal	25,566	Commercial Insurance
08-Aug-13	Loch Lomond & The Trossachs Community Partnership	30,000	Grant Contribution
08-Aug-13	Hadden Construction	141,138	5 Lochs Construction Works - Loch Lubnaig
18-Sep-13	Hadden Construction	162,060	5 Lochs Construction Works - Loch Lubnaig
11-Oct-13	Hadden Construction	70,766	5 Lochs Construction Works - Loch Lubnaig
17-Oct-13	Bird of Prey Centre	25,000	Contribution to Works
14-Nov-13	St Fillans Community Trust Ltd	45,000	Grant Contribution
19-Dec-13	Hadden Construction	103,166	5 Lochs Construction Works - Loch Lubnaig
13-Feb-14	Hadden Construction	57,325	5 Lochs Construction Works - Loch Lubnaig
06-Mar-14	Land Engineering	48,000	Construction Works - Drumkinnon Bay Pontoon
06-Mar-14	Scottish Police Authority	29,000	Grant Contribution
13-Mar-14	Loch Lomond & The Trossachs Countryside Trust	40,000	Grant Contribution

Date	Supplier	Amount (£)	Subject Matter
18-Mar-14	Seric Systems Ltd	49,715	IT Hardware
25-Mar-14	Ferrymarine	59,950	Supply and Fit Boat Engines
27-Mar-14	Ford Motor Company	25,731	New Motor Vehicle
27-Mar-14	Land Engineering	144,000	Construction Works - Drumkinnon Bay Pontoon
27-Mar-14	Scottish Police Authority	35,000	Grant Contribution