

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010

INFORMATION DISCLOSURE

1.0 Introduction

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 imposes new duties on the Scottish Government and listed public bodies to publish information on the following types of expenditure as soon as reasonably practicable after each year end:

- Public relations
- Overseas Travel
- Hospitality and entertainment
- External consultancy
- Individual payments greater than £25,000

These regulations came into effect on 1 October 2010. Below are the results for Loch Lomond & The Trossachs National Park Authority (NPA) for the full year period to 31 March 2015.

2.0 Public relations

2.1 Definition

2.1.1 The statement of expenditure on public relations includes the total amount of expenditure incurred on all external communications, including the cost of in-house and contracted staff and consultants. Expenditure on public relations includes marketing, PR campaigns, media relations, marketing research and evaluation, branding and design, promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, and advertising and media planning.

2.2 Spend in year

2.2.1 In the 12 month period ended 31 March 2015, the NPA incurred a total of £320,923

3.0 Overseas travel

3.1 Definition

3.1.1 The statement of expenditure incurred on overseas travel includes travel to, as well as from, the United Kingdom; and also includes the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and any other related expenditure.

3.2 Spend in year

3.2.1 In the 12 month period ended 31 March 2015, the NPA incurred a total of £1,241

4.0 Hospitality and entertainment

4.1 Definition

4.1.1 Hospitality and entertainment includes any gifts, meals, parties, receptions, tickets for or invitations to public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason.

4.2 Spend in year

4.2.1 In the 12 month period ended 31 March 2015, the NPA incurred a total of £3,037

5.0 External consultancy

5.1 Definition

5.1.1 External consultancy expenditure includes a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies).

5.1.2 External consultancy does not include outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.

5.2 Spend in year

5.2.1 In the 12 month period ended 31 March 2015, the NPA incurred a total of £279,795

Payments over £25,000

Section 31(3) provides that each public body must publish a statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £25,000 (inclusive of VAT).

By applying the definition the amounts paid in the year ended 31 March 2015 is as follows:

Date	Supplier	£	Description
1 APR 14	Arnold Clark Automobiles Limited	119,947.76	Vehicle Purchase
1 APR 14	HP Inc. UK Limited	39,864.00	IT Hardware
4 APR 14	Idox Software Limited	54,292.18	IT Software
4 APR 14	Business Stream Revenue Account	34,088.19	Water Charges
11 APR 14	Harper MacLeod LLP	41,996.18	Legal Services
11 APR 14	Land Engineering (Scotland) Ltd	109,787.77	Construction works - Scenic Routes
11 APR 14	Stirling Council	26,552.45	Business Rates
16 APR 14	Land Engineering (Scotland) Ltd	94,120.44	Signage
24 APR 14	Arch Henderson	29,991.30	Technical Consultancy - Pontoon
24 APR 14	Land Engineering (Scotland) Ltd	48,000.00	Construction Works - Pontoon
24 APR 14	West Dunbartonshire Council	105,203.75	Business Rates
29 MAY 14	Zurich Municipal	26,402.47	Commercial Insurance
3 JUL 14	Friends of Loch Lomond	31,905.57	Tom Weir Memorial Statue - Release of Funds

16 JUL 14	Land Engineering (Scotland) Ltd	141,906.32	Construction Works - Pontoon
13 NOV 14	Land Engineering (Scotland) Ltd	148,162.72	Construction Works - Pontoon
20 NOV 14	Stirling Council	33,225.21	Board Elections - Administration Costs
11 DEC 14	Glasgow Airport Limited	31,647.60	Installation of National Park Arrivals Experience - Glasgow Airport
16 JAN 15	Land Engineering (Scotland) Ltd	28,079.54	Construction works - Scenic Routes
23 JAN 15	Scottish Police Authority	35,000.00	Contribution to NPA Police Officer Post
5 MAR 15	Hadden Construction Ltd	60,349.20	Construction Works - 5 Lochs
12 MAR 15	Land Engineering (Scotland) Ltd	53,200.04	Construction works - Scenic Routes
19 MAR 15	Exactive Limited	25,531.87	Purchase of new Phone System
19 MAR 15	Idox Software Limited	47,054.87	IT Software
19 MAR 15	RSPB	40,000.00	Contribution to Access Road
26 MAR 15	Hadden Construction Ltd	131,433.60	Construction Works - 5 Lochs
26 MAR 15	Harper MacLeod LLP	27,301.56	Legal Services
26 MAR 15	RSPB	39,378.00	Contribution to Access Road
31 MAR 15	Land Engineering (Scotland) Ltd	71,472.96	Construction works - Scenic Routes + Pontoon