

National Park Authority

Planning & Access Committee Meeting



Draft Minutes of Meeting held on 27th February 2017, 13:30hrs
John Muir Suite, Carrochan, Carrochan Road, Balloch

Present: George Freeman – Depute Chair
David McKenzie (DMcK)
Willie Nisbet (WN)
David Warnock (DW)
David McCowan (DMcC)
Fergus Wood (FW)

In Attendance: Park Authority Staff
Stuart Mearns, Head of Planning & Rural Development (SM)
Susan Brooks, Development Planning & Communities Manager (SB)
Amy King, Monitoring Officer (AK)
Amanda Aikman, Governance & Legal Manager (AAik)
Sharon McIntyre, Committee Officer (SMcl) – Clerk

Apologies: Petra Biberbach (PB) – Chair
Colin Bayes (CB)
Billy Ronald (BR)
Angus Allan (AA)
Hazel Sorrell (HS)

Item	Title / Discussion	Action by
1	<p>Welcome and Apologies</p> <p>The Chair welcomed those present to the meeting. SM introduced AK to members.</p> <p>SMcl advised that apologies had been received from PB, CB, BR, AA and HS.</p>	
2	<p>Declarations of Interest</p> <p>No declarations of interest were made.</p>	
3	<p>Draft minute of meeting held on 30th January 2017</p> <p>The minute was proposed by FW and seconded by WN.</p>	
4	<p>Matters Arising</p> <p>SM advised that the Enforcement Charter will be issued during March and April therefore SM proposed closing this action. Members were in agreement to close this action.</p>	
5	<p>Local Development Plan</p> <p>The Chair invited SB to introduce the report. SB advised that the report provides members with an update on the finalisation of the Local Development Plan Action Programme, progress with finalisation of the</p>	

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	<p>Planning Guidance on Listed Buildings and Conservation Areas and advises of minor amendments that require to be made to the Park Authority's existing Planning Guidance on Renewable Energy.</p> <p><u>Local Development Plan Action Programme</u></p> <p>SB advised that the Local Development Plan was adopted and published on the 22nd December 2016. The accompanying Action Programme requires to be adopted within three months of the Plan being adopted. The Action Programme sets out how the National Park Authority proposes to progress implementation of the Plan.</p> <p>SB advised that the officer recommendation is for members to approve the Local Development Plan Action Programme (Appendix One) and delegate authority to the Head of Planning and Rural Development to make any necessary minor editorial amendments, adopt and publish this prior to the 22 March 2017.</p> <p>The Chair invited questions/discussion from Members.</p> <p>Members discussed a number of sites within the Action Programme. SM and SB provided updates on these.</p> <p>The Chair requested that Registered Social Landlords are included in the Delivery Partners table on page 7 instead of detailing these individually.</p> <p>ACTION: Page 7 of Action Programme to be updated to include Registered Social Landlords as a delivery partner instead of detailing these individually.</p> <p>Members discussed review of the Action Programme. SB advised that this is legally required every two years although a bi-annual update to members will be provided.</p> <p>Members discussed the statutory publication requirements of the Action Programme, SB confirmed the requirements. Members requested that Community Councils are notified of the publication of the Action Programme.</p> <p>ACTION: SB to notify all Community Councils of the publication of the Action Programme.</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>SB</p> <p></p> <p></p> <p>SB</p>

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	<p><u>Planning Guidance on Listed Buildings and Conservation Areas</u></p> <p>SB advised that the draft Planning Guidance on Listed Buildings and Conservation Areas was prepared and consulted on alongside the Proposed Local Development Plan. The draft guidance has subsequently been reviewed and amended to reflect comments received during consultation on the Local Development Plan. The main changes are in response to comments received from Historic Environment Scotland relating to the setting of listed buildings.</p> <p>Members reviewed and discussed the consultation comment received from Historic Environment Scotland.</p> <p>SB advised that the officer recommendation is to adopt the Planning Guidance on Listed Buildings and Conservation Areas.</p> <p><u>Planning Guidance on Renewable Energy</u></p> <p>SB advised that approval is sought from members to amend and update referencing within the Renewable Energy Planning Guidance to now refer to the Local Development Plan and the new policy referencing to allow both documents to be used together.</p> <p>SB advised that the officer recommendation is to delegate authority to the Head of Planning and Rural Development to make minor amendments to referencing to the Local Development Plan in the current adopted Renewable Energy Planning Guidance.</p> <p>Following discussion, the Chair advised that the officer recommendations are to:</p> <ul style="list-style-type: none"> (a) Approve the Local Development Plan Action Programme (Appendix One) and delegate authority to the Head of Planning and Rural Development to make any necessary minor editorial amendments, adopt and publish this prior to the 22 March 2017; (b) Adopt the Planning Guidance on Listed Buildings and Conservation Areas (linked document as Appendix Two); and (c) Delegate authority to the Head of Planning and Rural Development to make minor amendments to referencing to the Local Development Plan in the current adopted Renewable Energy Planning Guidance. <p>The motions were unanimously supported.</p>	

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	<p>DECISION: Members agreed to:</p> <ul style="list-style-type: none"> (a) Approve the Local Development Plan Action Programme (Appendix One) and delegate authority to the Head of Planning and Rural Development to make any necessary minor editorial amendments, adopt and publish this prior to the 22 March 2017; (b) Adopt the Planning Guidance on Listed Buildings and Conservation Areas (linked document as Appendix Two); and (c) Delegate authority to the Head of Planning and Rural Development to make minor amendments to referencing to the Local Development Plan in the current adopted Renewable Energy Planning Guidance. 	
6	<p>Any Other Business</p> <p>None.</p>	
7	<p>Date of Next Meeting</p> <p>The next meeting of the Planning & Access Committee will take place on Monday 27th March 2017.</p>	

Signed _____
George Freeman, Chair