

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010

INFORMATION DISCLOSURE

1.0 Introduction

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 imposes new duties on the Scottish Government and listed public bodies to publish information on the following types of expenditure as soon as reasonably practicable after each year end:

- Public relations
- Overseas Travel
- Hospitality and entertainment
- External consultancy
- Individual payments greater than £25,000

These regulations came into effect on 1 October 2010. Below are the results for Loch Lomond & The Trossachs National Park Authority (NPA) for the full year period to 31 March 2016.

2.0 Public relations

2.1 Definition

2.1.1 The statement of expenditure on public relations includes the total amount of expenditure incurred on all external communications, including the cost of in-house and contracted staff and consultants. Expenditure on public relations includes marketing, PR campaigns, media relations, marketing research and evaluation, branding and design, promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, and advertising and media planning.

2.2 Spend in year

2.2.1 In the 12 month period ended 31 March 2016, the NPA incurred a total of £291,084

3.0 Overseas travel

3.1 Definition

3.1.1 The statement of expenditure incurred on overseas travel includes travel to, as well as from, the United Kingdom; and also includes the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and any other related expenditure.

3.2 Spend in year

3.2.1 In the 12 month period ended 31 March 2016, the NPA incurred a total of £176

4.0 Hospitality and entertainment

4.1 Definition

4.1.1 Hospitality and entertainment includes any gifts, meals, parties, receptions, tickets for or invitations to public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason.

4.2 Spend in year

4.2.1 In the 12 month period ended 31 March 2016, the NPA incurred a total of £3,037

5.0 External consultancy

5.1 Definition

5.1.1 External consultancy expenditure includes a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies).

5.1.2 External consultancy does not include outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.

5.2 Spend in year

5.2.1 In the 12 month period ended 31 March 2016, the NPA incurred a total of £231,079

Payments over £25,000

Section 31(3) provides that each public body must publish a statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £25,000 (inclusive of VAT).

By applying the definition the amounts paid in the year ended 31 March 2016 is as follows:

Date	Supplier	£	Description
16 APR 15	Stirling Council	33,192.00	Non Domestic Rates
23 APR 15	Hadden Construction	79,028.40	Construction Contract – 5 Lochs
23 APR 15	Land Engineering (Scotland) Ltd	154,242.00	Construction works - Scenic Routes
23 APR 15	Terra Firma Environment	63,837.89	Peatland Restoration Contract
23 APR 15	West Dunbartonshire Council	136,102.67	Non Domestic Rates and Rent
21 MAY 15	Zurich Municipal	26,005.37	Commercial Insurance
20 JUL 15	Terra Firma Environment	26,347.64	Peatland Restoration Contract
30 JUL 15	Drymen Community Dev Trust	275,074.39	Contribution via Sustrans
3 DEC 15	Police Authority Scotland	35,000.00	Contribution to Police Officer Post
17 DEC 15	Cairngorms Outside Access Trust	105,000.00	Contribution to Mountains & People Project
4 FEB 16	Hadden Construction	36,958.80	Construction Contract – 5 Lochs
3 MAR 16	BT Global Services	26,991.43	Network Services
10 MAR 16	Hadden Construction	44,457.60	Construction Contract – 5 Lochs

10 MAR 16	Idox Software Limited	59,246.12	IT Software
24 MAR 16	Hadden Construction	96,934.80	Construction Contract – 5 Lochs
24 MAR 16	Highland Conservation Ltd	26,940.00	Peatland Restoration Contract
31 MAR 16	Cairngorms Outside Access Trust	105,000.00	Contribution to Mountains & People Project
31 MAR 16	Loch Lomond & Trossachs Community Development Trust	50,000.00	Grant Agreement