

National Park Authority

Audit & Risk Committee Meeting

Agenda Item 6



Outstanding Actions Update

Paper for information

1. Purpose

The purpose of this paper is to provide an update on the outstanding actions arising from internal audit work.

2. Recommendation

Members are asked to note this report and the actions as shown below.

3. Recently Completed Actions

Eleven actions have been completed during the last quarter; eight actions are behind schedule (including the fixed assets actions at Appendix 1), with four actions not yet due for completion.

4. Outstanding Actions

The outstanding actions report includes those audits that were completed before the last Audit Committee.

4.1 There remain four actions outstanding in relation to fixed assets (**Appendix 1**) and it was agreed at the March 2017 Audit Committee that these will form part of the Annual Operational Plan activities for 2017/18 and will be completed by December 2017.

Due to a key staff absence this will not be possible. An agency accountant has been appointed with the intention that they will prioritise this activity over the next 3 months.

4.2 One low risk action is outstanding from internal audits that took place in 2016/17, and four are behind schedule from 2017/18 internal audits: two are medium priority and two are low priority (**Appendix 2**).

The recently completed Internal Audit report agreed actions will be added to the next outstanding actions report.

5. Policies

The Audit Committee requested sight of the list of policies and review dates. Good progress is being made. This is attached at **Appendix 3**.

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