

National Park Authority

Audit & Risk Committee Meeting

Agenda Item 4



Matters Arising

Paper for noting

The following actions were noted at the previous meeting on 6th March 2018.

Item No	Action	Current status	Open / closed
4	<p>Matters Arising</p> <p>Updates on Board member training will be provided within Matters Arising on an on-going basis.</p>	<ul style="list-style-type: none"> - A Briefing Session followed by Q&A took place on Monday 30th April 2018 with Reporters from The Planning and Environmental Appeals Division (DPEA) of the Scottish Government. Petra Biberbach, Graham Lambie, David Warnock, David McCowan, David McKenzie, Willie Nisbet, Colin Bayes and Ellen Morton attended. - A visit to Burn of Mar Hydro Scheme took place on Monday 21st May 2018. Willie Nisbet, Diane Docherty and Graeme Lambie attended. - A visit to Loch Chon and Loch Achray took place on Wednesday 23rd May 2018. James Stuart, Willie Nisbet, David Warnock, Colin Bayes, Angus Allan, Billy Ronald, Graham Lambie, Murray Lyle and Kendal Adams attended. - The induction plan for our new local elected members and ministerial appointed members will take place following their appointments commencing. - Briefing sessions will continue to be scheduled prior to Planning & Access Committee. 	Ongoing
4	<p>Matters Arising</p> <p>It was agreed that the Vehicle Fleet Policy requires further investigation.</p>	<p>There has been recent communications received from HMRC and within our portfolio within SG which will impact on how we</p>	Open

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		progress this. An update will be provided at the meeting	
4	Matters Arising Members noted the actions and agreed to close the Policy schedule action.	Complete	Closed
5	Camping Management Byelaws 2017 Audit Byelaws CMcD to make reference in the Report to the 16,000+ people who purchased permits.	As the report was in its final form and the reference is not a material change, Internal Audit has advised they do not intend to revise the report.	Closed
9	Draft Governance Statement for Inclusion in 2017/18 Annual Accounts 1. Section 4.9 – change Scottish Government to ‘Audit General for Scotland appoints the Authority’s External Auditor’. 2. Add in a line on Best Value.	Complete	Closed
9	Draft Governance Statement for Inclusion in 2017/18 Annual Accounts CMcD to send JC the CIPFA document on self-evaluation which has recently been updated.	Complete	Closed
9	Draft Governance Statement for Inclusion in 2017/18 Annual Accounts JC to reference the Audit Committee Training which took place with David Nicholl.	Complete	Closed
10	Corporate Risk Register It was agreed that the Residual Risk should be amended to reflect the actual risk in particular, item 5 change (9) to (6).	Complete	Closed

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5 th December 2017			
8	<p>Outstanding Actions Update</p> <ol style="list-style-type: none"> 1. A plan to be put in place by March 2018 to complete the four outstanding actions in relation to fixed assets. 2. The Policy schedule should remain as an appendix to the Outstanding Actions update report going forward. JC to look at the review dates for the policies to ensure that we are not overburdening ourselves with whole batches of policies to revise / review at the same time. 	<p>See Agenda Item no 7. Section 7 provides an updated management response to clear these actions for approval by the Committee.</p> <p>See Agenda Item no 7, Appendix 3.</p>	<p>Ongoing</p> <p>Closed</p>

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