

National Park Authority Board Meeting

Agenda Item 8

Standing Orders



Paper for decision

1. Introduction

The programme to review all the Standing Orders and Terms of Reference for Board and Committee meetings is nearing completion. For the Statutory Groups any amendments to the documents need to be approved by the Board. As Board members will recall the Board Standing Orders were approved in October 2015.

2. Recommendation

Members are invited to approve the revised Standing Orders for,

- 2.1 the Board;
- 2.2 the Planning and Access Committee; and
- 2.3 the Local Review Body.

3. Contribution to National Park Partnership Plan

Proactively ensuring up to date and fit for purpose Standing Orders delivers the good governance that underpins all Outcomes and Priorities of the National Park Partnership Plan 2018-23.

4. Background

- 4.1 The programme to review all the Standing Orders for Board and Committee meetings has been underway for some months and is nearing completion.
- 4.2 The last review of the Board Standing Orders took place in October 2015. The Standing Orders are considered to be generally fit for purpose, however a number of minor amendments have been made to them. There are also several more substantial amendments to the Standing Orders, as follows:
 - 4.2.1 to amend the quorum of Board Meetings and other voting to 9 (one half of the all members plus one);
 - 4.2.2 to simplify the election procedure for convenor, chairs and deputes;
 - 4.2.3 to specify the time period for appointments as chair and deputy chair of committees and group to 2 years;
 - 4.2.4 to align declaration of members interests to reflect the terms of the members code of conduct; and
 - 4.2.5 to clarify that when the Board sits to determine planning applications the decision is by majority.

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4.3 The last review of the Planning and Access Committee Standing Orders took place on 14 March 2016. The Planning and Access Committee Standing Orders are considered to be generally fit for purpose, however a number of tidying amendments have been made to them. There are also two more substantial amendments namely;

4.3.1 to allow that planning applications can be remitted to the Board to determine where the Chair of the Planning and Access Committee in consultation with the Director of the Rural Development and Planning consider it would be appropriate to do so;

4.3.2 and to clarify that decisions of the Planning and Access Committee are by majority.

4.4 The last review of the Local Review Body Standing Orders took place on 14 March 2016. The Local Review Body Standing Orders were considered to be generally fit for purpose, however a number of tidying amendments have been made to them, primarily referring to the current relevant regulations governing Local Review Bodies.

5. Conclusion

5.1 In accordance with the principles of good governance the Park Authority's Standing Orders for their Board, Planning and Access Committee, and Local Review Body have been reviewed and updated.

Appendix 1 – 8.1 Board Standing Orders

Appendix 2 – 8.2 Planning and Access Committee Standing Orders

Appendix 3 – 8.3 Local Review Body Standing Orders

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