

# National Park Authority Board Meeting

Agenda Item 9

## Terms of Reference

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### *Paper for decision*

#### 1. Introduction

The Convener led a governance review with input from Board members and senior officers. This governance review included a review of the structure of the Park Authority committees and non-statutory groups. Revised Terms of Reference have been prepared in accordance with the governance review in relation to the Chairs and Executive Group and the Delivery Group.

#### 2. Recommendation

Members are invited to approve the Terms of Reference for the Chairs and Executive Meeting group and the Delivery Group.

#### 3. Contribution to National Park Partnership Plan

Proactively ensuring up to date and fit for purpose Terms of Reference delivers the good governance that underpins all Outcomes and Priorities of the National Park Partnership Plan 2018-23.

#### 4. Background

- 4.1 The governance review has been undertaken over a period of months commencing in June 2017.
- 4.2 Members will recall that the governance review culminated in a report being brought to the March 2018 Board meeting. The report set out the proposed new structure of the Park Authority Board, Committees and Groups. Members approved the revised governance structure.
- 4.3 In accordance with the outcome of the governance review, members will recall that they approved the recommendation to establish a Chairs and Executive Meeting group; and to amend of the remit of the Delivery Group.
- 4.4 Terms of reference for both of these groups have therefore been drawn and are attached as appendices to this report.

#### 5. Conclusion

- 5.1 In accordance with the principles of good governance the Park Authority's Chairs and Executive Meeting group and the Delivery Group Terms of Reference have been reviewed and updated to reflect the Governance Review.

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Appendix 1 – 9.1 Chairs & Executive Group  
Appendix 2 – 9.2 Delivery Group

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