

National Park Authority Board Meeting

Agenda Item 6

Committee Membership



Paper for decision

1. Introduction

Following the revision and approval of the Standing Orders at the June Board, appointments to the various Board/Committee/Groups/Forum are due to be approved at the December Board.

2. Recommendation

Members are invited to vote upon or approve the following appointments:

- 2.1 Depute Convener ¹
- 2.2 Membership of the Planning & Access Committee ²
- 2.3 Chair of the Planning & Access Committee ³
- 2.4 Depute Chair of the Planning and Access Committee ³
- 2.5 Membership of Audit & Risk Committee ²
- 2.6 Chair of Audit & Risk Committee ³
- 2.7 Depute Chair of Audit & Risk Committee ³
- 2.8 Membership of Delivery Group ²
- 2.9 Chair of Delivery Group ³
- 2.10 Depute Chair of Delivery Group ³
- 2.11 Membership of the Local Access Forum ²

3. Contribution to National Park Partnership Plan and Our 5-year Plan

Proactively ensuring that there is sufficient and appropriate membership of committees and the Board supports good governance which underpins all Outcomes and Priorities of the National Park Partnership Plan and Our 5-year Plan 2018-23.

4. Background

The Standing Orders advise:

Chairing of Meetings; and Election and Removal of Convener / Depute Convener and Chair/Depute Chair of Committees and Groups

¹ for a period of 2 years to the December 2020 Board meeting

² term automatically ends with the individual members' current Board term

³ For a period of 2 years up to the December 2020 Board meeting

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12. *In accordance with schedule 1, paragraph 11 of the Act, the Park Authority must appoint a Convener and Depute Convener from among its Members.*
13. *Once appointed, the duration of office of the Convener and Depute Convener shall normally be 3 years, unless the Park Authority specifies a different duration at the time of appointment.*
14. *The Park Authority shall appoint Chairs and Depute Chairs for specified fixed terms of two years.*
15. *A Convener, Depute Convener, Chairs and Depute Chairs having completed a term of appointment shall be eligible for re-election to those roles.*
16. *The Convener, Depute Convener, Chairs and Depute Chairs shall be appointed following an election by Members of the Board of the Park Authority. The Proper Officer shall conduct the process as follows:*
 - a. *The Proper Officer will seek nominations for Convener, Depute Convener, Chairs and Depute Chairs from Members. Any Member may propose another Park Authority Member as Convener or Depute Convener and another Member must second the nomination for it to be valid.*
 - b. *Each Member who has a valid nomination will also be entitled to make a short statement (maximum of 5 minutes in duration) to the Board meeting outlining their plans for the role if elected.*
 - ...
 - e. *In the event of more than one candidate standing, election will be a secret ballot, according to the following rules:*
 - *Only Members who are present and have heard all presentations from prospective candidates may vote;*
 - *Members must not cast more than one vote on each round of voting;*
 - *To be elected, a candidate must gain an absolute majority of the votes cast by those Members present and voting;*
 - *Where more than one round of voting is required, in each round the candidate with the lowest number of votes will be excluded. Where there is an equality of votes among those candidates who have least votes, the candidate to be excluded will be determined by lot;*
 - *Where there are only two candidates remaining and there is an equality of votes between them, the successful candidate for the office of Convener, Depute Convener, Chairs and Depute Chairs, as the case may be, will be determined by lot.*

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5. Process so far

Board members were asked, by way of a survey, to express their interest in the membership and role of the range of committees/groups identified at 2. above and/or in the case of the Depute Convener role to nominate another Board member whose nomination was seconded by another member.

Members were updated on the outcome of the initial survey and due to the exceptional interest in the Delivery Group and Local Access Forum;

- Delivery Group - 13 members expressed an interest.
The Terms of Reference advise between 6 and 8 members
- Audit & Risk Committee - 3 members expressed an interest.
The Terms of Reference advise up to 6 members.
- Local Access Forum – 6 members expressed an interest.
One member of the Board is invited to sit on the Forum.

Members were requested to revisit their interests to secure the necessary membership numbers on each committee. It is proposed that Committee membership should be for the term of office of the Member concerned, but that there will be a two yearly opportunity for Members to express interest in sitting on other Committees. These reviews will coincide with the re-election of Committee Chairs.

6. Nominations

All nominations received are valid. The nominations are as follows:

Depute Convener: Willie Nisbet ◆

Planning & Access Committee

Chair: Ellen Morton ◆+
Graham Lambie ◆+

Depute Chair: Bob Darracott ◆

Members: Willie Nisbet
David McCowan
Billy Ronald
Martin Earl
Murray Lyle
Diane Doherty
Ronnie Erskine
Chris Spray
Claire Chapman

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Audit & Risk Committee

Chair: Ronnie Erskine ♦
Depute Chair: David McCowan ♦
Members: Barbara Morgan
Billy Ronald
Heather Reid
Chris Spray

Delivery Group

Chair: Martin Earl ♦
Depute Chair: Danny Gibson ♦
Members: Heather Reid
Sarah Drummond
Diane Doherty
Willie Nisbet
Bob Darracott

Local Access Forum

Members: Diane Doherty ♦+
Graham Lambie ♦+

7. Next Steps

- 7.1 Voting will follow the order laid out in 2 above.
- 7.2 For all expressions of interest in the role of Depute Convener/Chair/Depute Chair of the various groups/committees and the membership of the Local Access Forum those members who have expressed an interest in these roles will be offered an opportunity to make a statement before voting takes place. For ease of reference these are annotated with ♦ in the nominations at 6.
- 7.3 Where there is more than one expression of interest for a Chair/Depute Chair/Local Access Forum position a secret ballot will also be undertaken. For ease of reference they are annotated with + in the nominations at 6.

8. Conclusion

The level of interest and flexibility of Members throughout this process has been very much appreciated.

Maintaining quorum and these appointments to the various groups, committees and forum are critical to the functioning of an effective Board.

Executive Sponsor: Jaki Carnegie, Director of Corporate Services