



FOI Ref: 2017/004

16<sup>th</sup> March 2017

## **REQUEST UNDER FREEDOM OF INFORMATION (SCOTLAND) ACT 2002**

I refer to your email of 16<sup>th</sup> February 2017. Your specific requests and the Park Authority's response are provided below.

### **The organisational structure within the Loch Lomond and Trossachs National Park Authority**

The Park Authority organisational structure is attached in Appendix A.

### **The names and responsibilities of board members**

The names and responsibilities of Park Authority Board members are published on our website at: <http://www.lochlomond-trossachs.org/park-authority/our-board-committees/national-park-board/>

I can therefore advise under S25 of the Freedom of Information (Scotland) Act 2002, that this information is already publically available and accessible.

### **The reporting structure as a hierarchy**

Park Authority Board Members are led by a Convener and a Depute Convener. There is no other hierarchy for the Park Authority Board. I have to advise you under section 17(1)(b) of the Freedom of Information (Scotland) Act 2002, that the Authority holds no other information on this subject.

### **The names and responsibilities of managers and who they report to, their line manager or equivalent**

The names and reporting structure for managers is shown in the organisational structure in the attached Appendix A.

Managers have responsibility for looking after their staff, overseeing and leading the work of their team; planning and maintaining work systems, procedures, and policies that enable and encourage the optimum performance of their people and other resources.

### **Who is the Head of Planning department and what is the reporting structure and job titles of those who work under the Head of Planning.**

Mr Stuart Mearns is the head of the Park Authority planning service. The reporting structure of the planning team management is included within the organisational structure in the attached Appendix A. Details of other staff in the planning team are published in the weekly planning list, which is available on our website at:

#### **LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N  
t: 01389 722600 f: 01389 722633 e: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org) w: [lochlomond-trossachs.org](http://lochlomond-trossachs.org)

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<http://www.lochlomond-trossachs.org/planning/planning-applications/find-an-application/weekly-planning-lists/>

I can therefore advise under S25 of the Freedom of Information (Scotland) Act 2002, that this information is already publically available and accessible.

**“Who does Head of Planning report to in the Loch Lomond and the Trossachs National Park Authority.”**

The Head of Planning reports to the Chief Executive of the Park Authority.

**“What responsibilities does of The Head of Planning have to Loch Lomond and the Trossachs National Park”**

The responsibilities of the Head of Planning within the Park Authority are covered by the scheme of delegation which is available on our website at:

[http://www.lochlomond-trossachs.org/rr-content/uploads/2016/07/Park\\_AuthorityScheme-of-Delegation-approved-20160613.pdf](http://www.lochlomond-trossachs.org/rr-content/uploads/2016/07/Park_AuthorityScheme-of-Delegation-approved-20160613.pdf)

I can therefore advise under S25 of the Freedom of Information (Scotland) Act 2002 that this information is already publically available and accessible.

Yours sincerely

Governance & Legal Team  
Loch Lomond and the Trossachs National Park Authority

Review Procedure

If you are dissatisfied with this decision, or the way in which the Authority has dealt with your request, you are entitled to require the Authority to review its decision. Please note that in order for a review to take place you are required to:

- Send your request for review in writing, setting out in full the reasons why you are requesting a review.
- Submit your review request within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.
- address your review request to:

Governance & Legal Team  
Loch Lomond & The Trossachs National Park Authority

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National Park Headquarters  
Carrochan  
Carrochan Road  
Balloch  
G83 8EG  
E-mail: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org)

The review will be handled by staff who were not involved in the original decision. You will receive notice of the result of your review within 20 working days.

If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002, at:

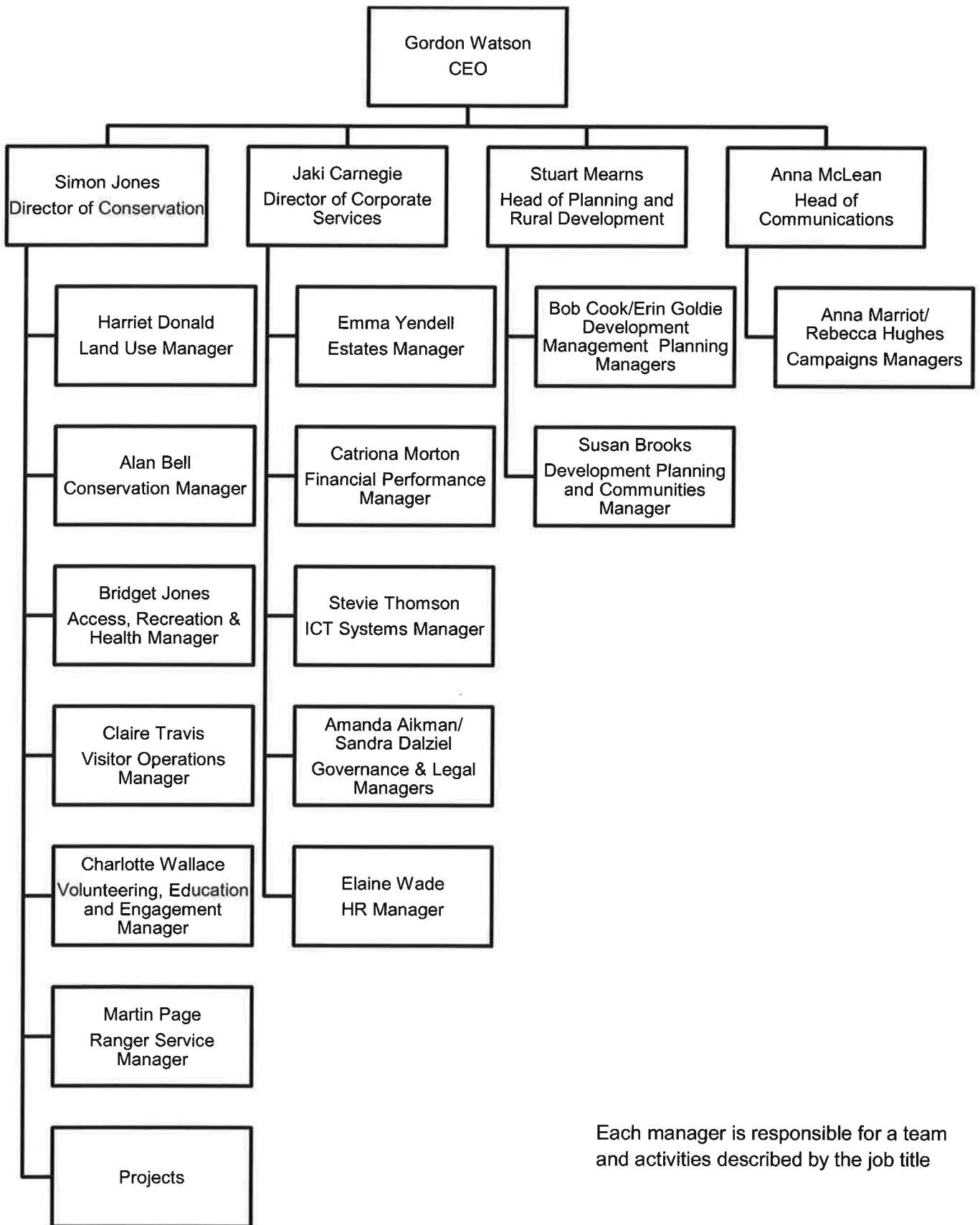
Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS  
Tel: 01334 464610  
Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)  
E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

Online appeal portal: [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

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Each manager is responsible for a team and activities described by the job title