

National Park Authority

Audit & Risk Committee Meeting

Agenda Item 7



Outstanding Actions Update

Paper for information

1. Purpose

The purpose of this paper is to provide an update on the outstanding actions arising from internal audit work.

2. Recommendation

Members are asked to note this report.

3. Contribution to Our 5 Year Plan

This contributes towards the delivery of Our 5 Year Plan by ensuring that we improve the processes we use to achieve our aims and objectives following robust and regular reviews by Internal Audit.

4. Outstanding Actions (Appendix 1)

- 5.1 There are seventeen actions listed on the appendix following the addition of the actions arising from the three audits reported to the Committee in December 2018.
- 5.2 Of these actions seven have been noted as complete leaving ten outstanding which includes three medium risk and seven low risk actions, three of which are behind schedule and seven of which are on track.
- 5.3 The behind schedule actions include the implementation of the dual signatory payment software which is now planned for completion by 28 February 2019; the training of additional staff on the Procurator Fiscal system which will take place when there is a live case to report; and updates to the procurement policy which are expected to be complete by March 2019.

6. Policy Review

The list of policies and review dates is attached at **Appendix 2**.

Author: Catriona Morton, Financial Performance Manager
Executive Sponsor: Jaki Carnegie, Director of Corporate Services