

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010

INFORMATION DISCLOSURE

1.0 Introduction

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 imposes new duties on the Scottish Government and listed public bodies to publish information on the following types of expenditure as soon as reasonably practicable after each year end:

- Public relations
- Overseas Travel
- Hospitality and entertainment
- External consultancy
- Individual payments greater than £25,000

These regulations came into effect on 1 October 2010. Below are the results for Loch Lomond & The Trossachs National Park Authority (NPA) for the full year period to 31 March 2017.

2.0 Public relations

2.1 Definition

2.1.1 The statement of expenditure on public relations includes the total amount of expenditure incurred on all external communications, including the cost of in-house and contracted staff and consultants. Expenditure on public relations includes marketing, PR campaigns, media relations, marketing research and evaluation, branding and design, promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, and advertising and media planning.

2.2 Spend in year

2.2.1 In the 12 month period ended 31 March 2017, the NPA incurred a total of £265,659.20

3.0 Overseas travel

3.1 Definition

3.1.1 The statement of expenditure incurred on overseas travel includes travel to, as well as from, the United Kingdom; and also includes the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and any other related expenditure.

3.2 Spend in year

3.2.1 In the 12 month period ended 31 March 2017, the NPA incurred a total of £0

4.0 Hospitality and entertainment

4.1 Definition

4.1.1 Hospitality and entertainment includes any gifts, meals, parties, receptions, tickets for or invitations to public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason.

4.2 Spend in year

4.2.1 In the 12 month period ended 31 March 2017, the NPA incurred a total of £12,122.67

5.0 External consultancy

5.1 Definition

5.1.1 External consultancy expenditure includes a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies).

5.1.2 External consultancy does not include outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.

5.2 Spend in year

5.2.1 In the 12 month period ended 31 March 2017, the NPA incurred a total of £152,326.60

Payments over £25,000

Section 31(3) provides that each public body must publish a statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £25,000 (inclusive of VAT).

By applying the definition the amounts paid in the year ended 31 March 2017 is as follows:

Date	Supplier	£	Description
8 APR 16	Highland Conservation Ltd	69,120.00	Peatland Restoration Contract
21 APR 16	St Fillans Community Trust Ltd	38,984.23	Sustrans funding for footpath
3 MAY 16	Hadden Construction Ltd	29,841.60	Construction works at Venacher
19 MAY 16	St Fillans Community Trust Ltd	113,742.69	Sustrans funding for footpath
27 MAY 16	ISS Facility Services-Landscaping	27,435.02	Grounds Maintenance & Repairs
3 JUN 16	St Fillans Community Trust Ltd	92,641.96	Sustrans funding for footpath
9 JUN 16	West Dunbartonshire Council	39,628.80	Rent & Rates
16 JUN 16	West Dunbartonshire Council	100,725.00	Rent & Rates
27 JUL 16	St Fillans Community Trust Ltd	119,278.42	Sustrans funding for footpath
22 DEC 16	Green Cat Contracting Ltd	34,891.98	Creation of Campsite at Loch Chon
3 FEB 17	Green Cat Contracting Ltd	49,001.76	Creation of Campsite at Loch Chon
10 FEB 17	Scottish Police Authority	42,000.00	Grant Agreement
3 MAR 17	Outdoor Access Trust for Scotland	105,000.00	Contribution to Mountains & People Project
3 MAR 17	Idox Software Limited	37,028.89	IT Software
10 MAR 17	Green Cat Contracting Ltd	86,666.22	Creation of Campsite at Loch Chon
10 MAR 17	Haven Products Ltd T/A Haven Sign	99,355.96	Signage