

# **LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

## **PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010**

### **INFORMATION DISCLOSURE**

#### **1.0 Introduction**

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 imposes new duties on the Scottish Government and listed public bodies to publish information on the following types of expenditure as soon as reasonably practicable after each year end:

- Public relations
- Overseas Travel
- Hospitality and entertainment
- External consultancy
- Individual payments greater than £25,000

These regulations came into effect on 1 October 2010. Below are the results for Loch Lomond & The Trossachs National Park Authority (NPA) for the full year period to 31 March 2018.

#### **2.0 Public relations**

##### ***2.1 Definition***

2.1.1 The statement of expenditure on public relations includes the total amount of expenditure incurred on all external communications, including the cost of in-house and contracted staff and consultants. Expenditure on public relations includes marketing, PR campaigns, media relations, marketing research and evaluation, branding and design, promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, and advertising and media planning.

##### ***2.2 Spend in year***

2.2.1 In the 12 month period ended 31 March 2018, the NPA incurred a total of £288,852.81

#### **3.0 Overseas travel**

##### ***3.1 Definition***

3.1.1 The statement of expenditure incurred on overseas travel includes travel to, as well as from, the United Kingdom; and also includes the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and any other related expenditure.

##### ***3.2 Spend in year***

3.2.1 In the 12 month period ended 31 March 2018, the NPA incurred a total of £0

## **4.0 Hospitality and entertainment**

### **4.1 Definition**

4.1.1 Hospitality and entertainment includes any gifts, meals, parties, receptions, tickets for or invitations to public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason.

### **4.2 Spend in year**

4.2.1 In the 12 month period ended 31 March 2018, the NPA incurred a total of £14,085.86

## **5.0 External consultancy**

### **5.1 Definition**

5.1.1 External consultancy expenditure includes a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies).

5.1.2 External consultancy does not include outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.

### **5.2 Spend in year**

5.2.1 In the 12 month period ended 31 March 2018, the NPA incurred a total of £174,928.21

## Payments over £25,000

Section 31(3) provides that each public body must publish a statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £25,000 (inclusive of VAT).

By applying the definition the amounts paid in the year ended 31 March 2018 is as follows:

Date	Supplier	£	Description
7 APR 17	Green Cat Contracting Ltd	80,222.22	Creation of Campsite at Loch Chon
7 APR 17	Hadden Construction Ltd	54,378.00	Construction works at Gateway Centre
7 APR 17	Highland Conservation Ltd	33,569.40	Construction works at Gateway Centre
7 APR 17	Parks of Hamilton (Townhead Garage) Ltd	33,136.22	Purchase of Vehicles
7 APR 17	Smith Scott Mullan Associates	28,767.60	Consultancy Services
7 APR 17	Softcat PLC	27,726.88	IT Software
13 APR 17	Parks of Hamilton (Townhead Garage) Ltd	41,212.76	Purchase of Vehicles
11 MAY 17	West Dunbartonshire Council	123,774.94	rent & Rates
18 MAY 17	Robins & Day Glasgow	54,412.06	Purchase of Vehicles
25 MAY 17	Hadden Construction Ltd	178,410.00	Construction works at Gateway Centre
25 MAY 17	Highland Conservation Ltd	25,511.40	Peatland Restoration
29 JUN 17	Hadden Construction Ltd	189,240.00	Construction works at Gateway Centre
29 JUN 17	St Fillans Community Trust Ltd	54,903.41	Sustrans funding for footpath
7 JUL 17	Stirling Council	27,500.00	Rates
24 JUL 17	Hadden Construction Ltd	139,764.00	Construction works at Gateway Centre
3 AUG 17	St Fillans Community Trust Ltd	214,354.09	Sustrans funding for footpath
4 SEP 17	Highland Conservation Ltd	31,200.00	Peatland Restoration
15 SEP 17	Highland Conservation Ltd	31,200.00	Peatland Restoration
29 SEP 17	Hadden Construction Ltd	31,590.00	Construction works at Gateway Centre
5 OCT 17	St Fillans Community Trust Ltd	35,586.48	Sustrans funding for footpath
21 NOV 17	St Fillans Community Trust Ltd	167,241.56	Sustrans funding for footpath
19 JAN 18	Scottish Police Authority	42,000.00	Grant Agreement
26 FEB 18	Outdoor Access Trust for Scotland	105,000.00	Contribution to Mountains & People Project
16 MAR 18	Idox Software Limited	37,028.89	IT Software
23 MAR 18	The Community Partnership	40,000.00	Grant Agreement
23 MAR 18	LochLomond & Trossachs Countryside Trust	25,000.00	Grant Agreement
27 MAR 18	Mac Asphalt Ltd	33,692.39	Resurfacing works at Tarbet
29 MAR 18	Green Cat Contracting Ltd	176,968.70	Creation of Campsite at Loch Achray
29 MAR 18	Phoenix Kia Limited	42,261.30	Purchase of Vehicles

