

# **LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

## **PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010**

### **INFORMATION DISCLOSURE**

#### **1.0 Introduction**

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 imposes new duties on the Scottish Government and listed public bodies to publish information on the following types of expenditure as soon as reasonably practicable after each year end:

- Public relations
- Overseas Travel
- Hospitality and entertainment
- External consultancy
- Individual payments greater than £25,000

These regulations came into effect on 1 October 2010. Below are the results for Loch Lomond & The Trossachs National Park Authority (NPA) for the full year period to 31 March 2018.

#### **2.0 Public relations**

##### ***2.1 Definition***

2.1.1 The statement of expenditure on public relations includes the total amount of expenditure incurred on all external communications, including the cost of in-house and contracted staff and consultants. Expenditure on public relations includes marketing, PR campaigns, media relations, marketing research and evaluation, branding and design, promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, and advertising and media planning.

##### ***2.2 Spend in year***

2.2.1 In the 12 month period ended 31 March 2018, the NPA incurred a total of £327,953.95

#### **3.0 Overseas travel**

##### ***3.1 Definition***

3.1.1 The statement of expenditure incurred on overseas travel includes travel to, as well as from, the United Kingdom; and also includes the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and any other related expenditure.

##### ***3.2 Spend in year***

3.2.1 In the 12 month period ended 31 March 2018, the NPA incurred a total of £0

## **4.0 Hospitality and entertainment**

### **4.1 Definition**

4.1.1 Hospitality and entertainment includes any gifts, meals, parties, receptions, tickets for or invitations to public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason.

### **4.2 Spend in year**

4.2.1 In the 12 month period ended 31 March 2018, the NPA incurred a total of £26,468.91

## **5.0 External consultancy**

### **5.1 Definition**

5.1.1 External consultancy expenditure includes a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies).

5.1.2 External consultancy does not include outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.

### **5.2 Spend in year**

5.2.1 In the 12 month period ended 31 March 2018, the NPA incurred a total of £160,187.17

## Payments over £25,000

Section 31(3) provides that each public body must publish a statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £25,000 (inclusive of VAT).

By applying the definition the amounts paid in the year ended 31 March 2018 is as follows:

<b>Date</b>	<b>Supplier</b>	<b>Amount</b>	<b>Description</b>
12 April 2018	Robins & Day	£38,374.16	Purchase of two electric vehicles
20 April 2018	West Dunbartonshire Council	£96,310.00	Rent & rates
24 May 2018	Greencat Contracting Limited	£33,423.10	Creation of campsite at Loch Achray
20 July 2018	Greencat Contracting Limited	£40,413.00	Creation of campsite at Loch Achray
11 October 2018	Stirling Council	£26,123.37	Delivery of National Park's local elections
26 October 2018	Greencat Contracting Limited	£36,208.78	Creation of campsite at Loch Achray
09 November 2018	Gordon Baillie Contracting	£34,992.30	Rob Roy Way footpath restoration at Invertrossachs
14 December 2018	Shearwater Marine Services	£113,234.88	Repairs to piers and pontoons on Loch Lomond
21 February 2019	Scottish Police Authority	£42,000.00	Grant agreement
28 February 2019	Outdoor Access Trust for Scotland	£105,000.00	Contribution to Mountains & People project
11 March 2019	Highland Conservation	£33,593.96	Restoration of peat bogs
21 March 2019	IDOX Software Limited	£46,184.89	IT Software
21 March 2019	EE	£31,009.20	Purchase of mobile telephones & Ipads
21 March 2019	St Fillans Community Trust	£131,773.46	Grant contributions to Loch Earn railway path project
27 March 2019	The Community Trust	£52,000.00	Grant agreement
27 March 2019	Gordon Baillie Contracting	£48,720.00	Path works at Leilator