

# National Park Authority Board Meeting

Agenda Item 10

## Financial Report

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### *Paper for noting*

1. Purpose

1.1. To present the management accounts for the 9 months ended 31 December 2019.

2. Recommendations

2.1. It is recommended that members review and note the information contained within this report and Appendix 1 (Management Accounts).

3. Contribution to National Park Partnership Plan and Our 5-year Plan

3.1. Robust financial and budget management underpins the outcomes and priorities of the National Park Partnership Plan 2018-23 and Our 5-year Plan.

4. December 2019 Management Accounts Summary

4.1 The budget figures in this report are the Q2 budget figures, which were approved by the Board in December 2019. The main areas to note are as follows:

- All areas are broadly in line with the Q2 budget, with some small variances anticipated across income and cost categories.
- The focus for the remainder of the financial year is on outturn management to deliver the 19/20 Q2 budget. Given that budget surpluses/ deficits cannot be carried forward, this is always a challenging process.

5. December 2019 Management Account Analysis

Income

- At 31<sup>st</sup> December 2019, £595k of income had been recognised against a full year Q2 budget of £788k.
- Planning fee income was reduced from £265k to £225k at the Q2 review. At the end of December, YTD planning income totalled £138k. There is a risk that the full year budget may not be achieved, and will depend on the volume of planning applications received including whether any of these are large applications.

Salary Costs

- Salary costs at the end of December are in line with forecast. There has been a management focus around recruitment in the context of the 20/21 budget, with only key vacancies being approved for advertisement in the period.

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- The additional salary savings target set at Q2 of £28k appears achievable given the current staff base.

### Operating Costs

- Year to date operational spend totals £1,334k against the full year Q2 budget of £1,769k, with minor underspends forecast on IT and minor overspends forecast on property repairs and development.

### Project Costs

- The project analysis shows net expenditure of £776k on projects for the year to date. Total budgeted net project expenditure for the year is £1,450k, which includes capitalised salaries of £205k. No significant slippage in the capital or revenue projects is anticipated.

Appendix 1 – Management Accounts: 9 months to 31 December 2019

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**Executive Sponsor:** Pete Wightman, Director of Corporate Services