



FOI Ref: 2020/008

9 April 2020

REQUEST UNDER FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

We refer to your request for information, received by email on 19th March 2020. Your specific requests and the Park Authority's response are provided below.

National Park Authority's Office 365 deployment.

- 1. Can you please confirm if you are using the Microsoft Office 365 solution in your IT environment?**

The National Park Authority is not currently using Microsoft Office 365.

- 2. If so, how you currently back up your Office 365 data? If it is backed up please confirm which software or service solution you currently have in place.**

N/A. The National Park Authority is not currently using Microsoft Office 365.

- 3. If a system or service is in place to backup Loch Lomond & the Trossachs National Park Authority's Office 365 environment can you confirm the retention period the data is stored for?**

N/A. The National Park Authority is not currently using Microsoft Office 365.

- 4. Who in Loch Lomond & the Trossachs National Park Authority is responsible for the protection of your critical data?**

Overall responsibility for the protection of critical data rests with the National Park Authority's CEO.

Yours sincerely

Governance and Legal Team Loch Lomond and the Trossachs National Park Authority Review Procedure

If you are dissatisfied with this decision, or the way in which the Authority has dealt with your request, you are entitled to require the Authority to review its decision. Please note that in order

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N
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for a review to take place you are required to:

- Send your request for review in writing, setting out in full the reasons why you are requesting a review.
- Submit your review request within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.
- address your review request to:

Governance & Legal Team
Loch Lomond & The Trossachs National Park Authority
National Park Headquarters
Carrochan
Carrochan Road
Balloch
G83 8EG
E-mail: info@lochlomond-trossachs.org

The review will be handled by staff who were not involved in the original decision. You will receive notice of the result of your review within 20 working days.

If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002, at:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
Fife
KY16 9DS
Tel: 01334 464610
Website: www.itspublicknowledge.info
E-mail: enquiries@itspublicknowledge.info

Online appeal portal: www.itspublicknowledge.info/Appeal

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