



FOI Ref: 2020-005

27th March 2020

REQUEST UNDER FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

We refer to your request for information, received by email on 9th March 2020. Your specific requests and the Park Authority's response are provided below.

- 1. Any records you have of taxis or company cars being used to transport documents and or property, broken down by (a) journey, (b) duration and (c) the 2017-18, 2018-19 and 2019-20 financial years.**

The National Park Authority has not used taxis or company cars to transport documents and or property. Accordingly, we have to advise you under section 17(1)(b) of the Act, that this information is not held.

In accordance with our duty to provide advice and assistance under Section 15 of the Act, we can provide some additional clarification. The National Park Authority owns a vehicle fleet for staff use. When staff drive to attend external meetings, they may carry with them paperwork required for their meeting.

In addition, our Ranger service and Estates team use a range of equipment in the course of undertaking their usual work activities, when driving to locations within the National Park, including for example equipment to complete repairs, which will be taken with them in Park Authority vehicles. We do not however maintain records of the paperwork or equipment taken by staff in Park Authority vehicles to undertake their normal work activities.

- 2. Any records you have of taxis or company cars being used to transport documents and or property with no one other than the driver, broken down by (a) journey, (b) duration and (c) the 2017-18, 2018-19 and 2019-20 financial years.**

The National Park Authority has not used taxis or company cars to transport documents and or property with no one other than the driver. Accordingly, we have to advise you under section 17(1)(b) of the Act, that this information is not held.

In accordance with our duty to provide advice and assistance under Section 15 of the Act, we can provide some additional clarification. There may be occasions when a single member of staff has

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N
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reason to attend a meeting or undertake other activities in the course of their work which require the use of equipment and paperwork that are taken in a Park Authority vehicle with them. We do not however maintain records of this.

Yours sincerely

**Governance and Legal Team
Loch Lomond and the Trossachs National Park Authority**

Review Procedure

If you are dissatisfied with this decision, or the way in which the Authority has dealt with your request, you are entitled to require the Authority to review its decision. Please note that in order for a review to take place you are required to:

- Send your request for review in writing, setting out in full the reasons why you are requesting a review.
- Submit your review request within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.
- address your review request to:

Governance & Legal Team
Loch Lomond & The Trossachs National Park Authority
National Park Headquarters
Carrochan
Carrochan Road
Balloch
G83 8EG
E-mail: info@lochlomond-trossachs.org

The review will be handled by staff who were not involved in the original decision. You will receive notice of the result of your review within 20 working days.

If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002, at:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
Fife
KY16 9DS
Tel: 01334 464610
Website: www.itspublicknowledge.info
E-mail: enquiries@itspublicknowledge.info

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Online appeal portal: www.itspublicknowledge.info/Appeal

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