



Guide to information available through the model publication scheme

Loch Lomond & The Trossachs National Park Authority

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Introduction

The Freedom of Information (Scotland) Act 2002 requires Scottish public authorities to produce and maintain a publication scheme. Authorities are under a legal obligation to:

- publish the classes of information that they make routinely available
- tell the public how to access the information and what it might cost.

Definition of “published” information

For the purposes of this MPS, to be “published”, information must be

- Already produced and prepared and
- Available to anyone to access easily without having to make a request for it

Research and information services which involve the commissioning of new information are not “publications”

The purpose of this Guide to Information is to:

- allow you to see what information is available (and what is not available) in relation to each class
- state what charges may be applied
- explain how you can find the information easily
- provide contact details for enquiries and to get help with accessing the information
- explain how to request information we hold that has not been published

Adoption of the MPS

Loch Lomond & The Trossachs National Park Authority has adopted the Model Publication Scheme produced by the Scottish Information Commissioner. You can [view the Model Publication Scheme online](#).

Adoption of the MPS commits the Park Authority to:

Use the MPS as our publication scheme, accepting any updates to the MPS without amendment

Publish the information, including environmental information we hold which falls within the classes of information (see below)

Ensure that the way we publish our information meets the MPS Principles (see below)

Produce a Guide to Information which sets out:

- The information we publish through the MPS
how to access it
- Whether there is a charge for it
- How to get help to access information

Principle One: availability and formats

The information we publish through the model scheme is, wherever possible, available on our website. We offer alternative arrangements for people who do not want to, or cannot, access the information online or by inspection at our premises. For example, we can usually arrange to send information to you in paper copy (although there may be a charge for this).

Accessing information under the scheme

Our Guide to Information provides more details of the information available under the scheme, along with additional guidance on how the information falling within each “class” may be accessed. If it is not listed in our Publication Scheme you can make a request for the information under information legislation –

Freedom of Information (Scotland) Act 2002 (FOISA) and Environmental Information (Scotland) Regulations 2004 (EIRs).

Online:

Most information listed in our Guide to Information is available on our website. In many cases a link will direct you to the relevant page or document. Where no such link is present, you can find this information using the [Loch Lomond & The Trossachs National Park Authority website](#) "Search" facility. If you are still having trouble finding any document listed under our scheme, then please call 01389 722600 for further assistance.

By email:

If the information that you are looking for is listed in the Publication Scheme that but is not published on our website, we can send it to you by email info@lochlomond-trossachs.org.

By phone:

Information provided through the scheme can also be requested from us over the telephone. Please call 01389 722600 to request information available under this scheme.

By post:

Information under the scheme may also be available in paper copy form. Please address your request to:

Governance & Legal Team
National Park Headquarters
Carrochan
Carrochan Road
Balloch
G83 8EG

When writing to us to request information under the scheme, please include your name and address and full details of the information or documents you would like to receive. Please also include a telephone number or email address so that we can contact you to clarify any details, if necessary.

By inspection at our premises

Some of the information that we publish in accordance with the scheme may be available for inspection on site.

Principle Two: Exempt information

We will publish the information we hold that falls within the classes of information below. If a document contains information that is exempt under Scotland's Freedom of Information laws (for example sensitive personal information or a trade secret), we may remove or redact the information before publication but we will explain why.

Information that we may withhold

Our aim in maintaining this Guide is to be as open as possible. All information covered by the publication scheme can either be accessed through our website, or will be provided promptly following our receipt of your request.

If a document contains information that the National Park Authority may legitimately wish to exempt from disclosure under an appropriate section of Scotland's Freedom of Information laws, (for example sensitive personal information or a trade secret), we may remove or redact the information before publication but we will inform you that we have done so and provide an explanation of why the information is withheld. The

Scottish Information Commissioner's guidance on information that may be exempt from publication is available on the [Public Knowledge website](#).

If you wish to complain about any information which has been withheld from you, please refer to Principle Five: Contact details.

Principle Three: Copyright and re-use

Where the Park Authority hold the copyright in its published information this information cannot be copied or reproduced without formal permission. Such permission will usually be granted provided it is copied or reproduced accurately, is not used in a misleading context and provided that the source of the material is identified and the copyright status is acknowledged. Contact details can be found at Principle Five: Contact details

Where the Park Authority does not hold the copyright in information we publish, we will make this clear.

The publication scheme may, however, contain information where the copyright holder is not the Park Authority. In most cases the copyright holder will be obvious from the documents. In cases where the copyright is unclear however, it is the responsibility of the person accessing the information to locate and seek the permission of the copyright holder before reproducing the material or in any other way breaching the rights of the copyright holder. Wherever possible, this Guide will indicate where we do not own the copyright on documents.

Information about Crown copyright material is available on the website of the Queen's Printer for Scotland at www.oqps.gov.uk. We can provide you with a copy of this information if you do not have internet access.

Re-use means using public sector information for a purpose other than the initial public task it was produced for. Typically this would mean an individual, company or other organisation taking information the Park Authority has produced and republishing it or using it to produce a new product or resource, often by combining it with other information. This is sometimes, though not always on a commercial basis. The Re-use of Public Sector Information Regulations 2015 (RPSI) is about permitting re-use of information and how it is made available.

RPSI does not apply to information that would be exempt from disclosure under information access legislation i.e. the Data Protection Act, the Freedom of Information (Scotland) Act, the Environmental Information (Scotland) Regulations and the INSPIRE (Scotland) Regulations.

Information that would be exempt from a request under Section 25 of the Freedom of Information (Scotland) Act because it is already reasonably accessible to the requester would normally be available for re-use.

RPSI does not apply to recorded information held by the Park Authority if someone else holds the intellectual property rights (e.g. copyright or database right) the Park Authority can only permit re-use if it holds the intellectual property rights to the information.

Requests for re-use must be submitted in writing with a name and address for correspondence to the address given at Principle Five: contact details, specifying the information to be re-used and the purpose it is intended to use it for.

Principle Four: Charges

Wherever possible, information contained within our Guide is available from us free of charge, where it can be downloaded from our website or where it can be sent to you electronically by email.

We reserve the right to impose charges for providing information. Charges will reflect the actual costs to the Park Authority, as set out below.

If we do need to make a charge, you will be advised of the charge and how it has been calculated. Information will not be provided to you until payment has been received.

Reproduction costs:

- Where charges are applied, photocopied information will be charged at a standard rate of 10p per A4 side of paper (black and white copy) and 30p per A4 side of paper (colour copy).
- Computer discs will be charged at the rate of £1.00 per CD-ROM.

Postage cost:

We will pass on postage charges to you at the cost to the Park Authority of sending the information by second class post.

Charges may apply for unpublished information which is obtained by submitting a request under Freedom of Information laws.

This charging schedule does not apply to our commercial publications (see Class 8 below). These items are offered for sale through a retail outlet and their price reflects a 'market value' which may include the cost of production.

Charging Policy for EIR/FOISA requests

Most enquiries, where information not listed on the publication scheme can be easily located and retrieved, are free of charge. However, if your request is for information that is not easily available and is more complex to locate and retrieve then a charge may be applied. If this is anticipated to take more than seven hours to complete, the following charges apply:

Staff Costs:

- £25 per hour of staff time for environmental information
- £15 per hour of staff time for non-environmental information, charges applicable up to 10% of the total cost

If we need to make a charge we will contact you before sending any material.

We are not required to comply with a request under FOISA where the estimated cost of doing so would exceed £600. There is no upper limit for charging for environmental information.

We do not charge for the time to determine whether we hold the information requested, nor for the time it takes to decide whether the information can be released. Charges may be made for locating, retrieving and providing information to you.

In the event that we decide to impose a charge, we will issue you with notification of the charge (a fees notice) and how it has been calculated. You will have three months from the date of issue of the fees notice in which to decide whether to pay the charge. The information will be provided to you on payment of the charge. If you decide not to proceed with the request there will be no charge to you.

Environmental information:

Charges may be made for locating, retrieving and providing information to you. We do not charge for the time to determine whether we hold the information requested, nor for the time it takes to decide whether the information can be released.

In the event that we decide to impose a charge we will issue you with notification of the charge and how it has been calculated. The information will be provided to you on payment of the charge. If you decide not to

proceed with the request there will be no charge to you.

Requests for your own personal data:

Under data protection legislation you have the right to ask us to tell you whether we hold any personal information relating to you, and if so, to provide you with a copy of such data. This is called a “Subject Access Request”.

Information about [how to make a request for any personal information we hold about you](#) can be found online.

View our [privacy policy](#).

Can I access personal information on someone else’s behalf?

You can make a request on someone else’s behalf. This can be necessary for a solicitor acting on behalf of a client, or it could simply be that an individual wants someone else to act for them.

In these cases, we need to be satisfied that the person making the request on behalf of another person has their permission to act on their behalf. It’s the third party’s responsibility to provide this evidence, which could be a written authority to make the request, or a power of attorney.

Principle Five: Contact details

You can contact us for assistance with any aspect of this guide to information. We will be pleased to hear your comments and suggestions, work to resolve any complaints, or advise you on how to ask for information that we do not routinely publish.

If there is any information listed in this document that you cannot find, please email us at: info@lochlomond-trossachs.org and we will locate the information you need and send it to you. Or you can contact us on 01389 722600 to ask for a hard copy to be posted to you.

Should you wish to request a copy of any information that we hold that is not available under this scheme, please contact us at:

Governance & Legal Team
National Park Headquarters
Carrochan
Carrochan Road
Balloch
G83 8EG

Email: info@lochlomond-trossachs.org

Telephone number: 01389 722600

Principle Six: Duration

Once published through this Guide to Information, the information should be available for the current and previous two financial years. Where information has been updated or superseded, only the current version need be available) previous versions may be requested from us.

The Guide to Information contains a ‘last reviewed date’ on the document control sheet showing when this document was last reviewed, to ensure it contains the most up to date information.

The Classes of Information

	Class	Description
1	About the Authority	Information about the Park Authority, who we are, where to find us, how to contact us, how we are managed and our external relations.
2	How we deliver our functions and services	Information about our work, our strategies and policies for delivering our functions and services and information for our service users.
3	How we take decisions and what we have decided	Information about the decisions we take, how we make decisions and how we involve others.
4	What we spend and how we spend it	Information about our strategy for, and management of financial resources (in sufficient detail to explain how we plan to spend public money and what has actually been spent)
5	How we manage our human, physical and information resources	Information about how we manage our human, physical and information resources.
6	How we procure good and services from external providers	Information about how we procure goods and services and out contracts with external providers.
7	How we are performing	Information about how we perform as an organisation and how well we deliver our functions and services
8	Our commercial publications	Information packaged and made available for sale on a commercial basis and sold at market value through a retail outlet e.g. bookshop, museum or research journal.
9	Our open data	The open data we make available as describe by the Scottish Government's Open Data Strategy and Resource Pak, available under an open licence.

CLASS 1: ABOUT LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

Class description:

Information about Loch Lomond and The Trossachs National Park Authority, who we are, where to find us, how to contact us, how we are managed and our external relations.

Loch Lomond & The Trossachs National Park Authority is a non-departmental public body, created in terms of the National Parks (Scotland) Act 2000 and the Loch Lomond and The Trossachs National Park Designation, Transitional and Consequential Provisions (Scotland) Order 2002. Its principal offices are in Balloch, but it also has satellite offices in Callander, Balmaha, and the Duncan Mills Memorial Slipway at Loch Lomond.

We have close working ties with a number of other organisations, including the Scottish Government, SEPA, SNH, Cairngorms National Park Authority and Forestry Commission Scotland, among others. In addition, we are a member of the SEARS family of non-departmental public bodies, created with a view to reducing inter-organisational red tape for land managers.

The information we publish under this class & how to access it.

- [Names of the Park Authority Board](#)
- [How to contact the Authority](#)
- [General Safety Advice](#)

- [Information on the Authority's Principal & Other Locations](#)
- [Information Press Releases](#)
- [Media Enquiries](#)
- [Travel Information](#)
- [Download a Map of the National Park](#)
- [Key Park Facts](#)
- [Procedure for Making a Complaint to the Park Authority](#)
- [How to request your personal information under the Data Protection Act 2018](#)
- [Scotland's Environmental and Rural Services \(SEARS\)](#)

The information we publish under this class & how to access it.

- Name of the Authority and address of its principal Office:
 - Loch Lomond & The Trossachs National Park Authority
 - Carrochan
 - Carrochan Road
 - Balloch
 - G83 8EG
- Opening Hours of the Authority's Principal Office:
 - Monday to Friday 8.30am to 5pm (please check before travelling to our offices on bank/public/local holidays)
- The National Park Authority has a duty to take into account the views of local communities and other interested bodies. [Details of how to make your voice heard.](#)
- How to request information under the [Freedom of Information \(Scotland\) Act 2002](#), or the Environmental Information (Scotland) Regulations Requests can be made in writing or by email to:
 - Governance and Legal Team
 - National Park Headquarters
 - Carrochan
 - Carrochan Road
 - Balloch
 - G83 8EG
 - Email: info@lochlomond-trossachs.org

CLASS 2: HOW LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY DELIVERS OUR FUNCTIONS AND SERVICES

Class description:

Information about our work, our strategy and policies for delivering functions and services, and information for our service users.

The three core areas of business for the National Park Authority are **Conservation**, **Visitor Experience** and **Rural Development**. These activities are supported by the Corporate Services function.

The National Park Authority is a **Planning Authority**, with planning powers to decide all planning and related applications within the boundary of Loch Lomond & The Trossachs National Park. The National Park is an **Access Authority**, and upholds access rights in accordance with [Scottish Legislation Act 2003](#)

The information we publish under this class & how we use it.

Conservation and Land Use

- Wild Park 2020, the [National Park Biodiversity Action Plan](#), incorporating ten nature conservation programmes including Geodiversity and our work to deliver the Scottish Biodiversity Duty and ‘Our Five Wild Challenges’:
 - Management of invasive species
 - Protection of red squirrels
 - Restoration of woodland habitats
 - Protection of black grouse
 - Conservation of mountain bogs
- [Wildlife & Nature in the National Park](#)
 - Breadalbane
 - Cowal
 - Loch Lomond
 - The Trossachs
- [Grants & Funding](#)
- [Land Management](#)
- [Integrated Land Management Plans](#)
- [Scottish Rural Development Programme](#)
- [Invasive non-native Plants](#)
- [Black Grouse Conservation](#)
- [Red Squirrel Conservation](#)
- [Wildness Land Mapping Studies](#)
- [Biodiversity Habitat Audit](#)
- 2011/2012 Historic Designed Landscapes Project, [summary report](#). Individual site reports are available on request.
 - List of sites
 - Arden
 - Ardgarten
 - Ardvorlich
 - Balloch
 - Bannachra
 - Benmore
 - Boturich
 - Cameron
 - Drimsynie
 - Drumquhassle
 - Duchray
 - Edinample
 - Edinchip
 - Finnich Malise
 - Gart

- Glenfinart
- Glenloin
- Inchmahome
- Invertrossachs
- Kinnell
- Lomond Castle
- Rednock
- Roman Camp
- Rossdhu
- Shannochill
- Stronvar
- Stuckgowan
- Tigh Mor
- Wards
- Westerton
- Woodbank
- Auchendennan
- Buchanan
- Caldarvan
- Camstradden
- Dahair
- Leny House
- Ross Priory

Visitor Experience

- [What we do](#)
- [Six best lochs](#)
- [Scenic Routes & Viewpoint](#)
- [8 Great Outdoors action for Family](#)
- [Great places to mountain bike](#)
- [Five easier Munro walks](#)
- [10 Facts on Loch Lomond's islands](#)
- [Views to take your breath away](#)
- [Great outdoor activities for families](#)
- [Tourism Strategy](#)

- [Scenic routes in the National Park](#)
- [Filming in the Park](#)

Outdoor Access

- [Core Paths Plan](#)
- [Outdoor recreation plan](#)
- [Local Access Forum](#)
- [Scottish Outdoor Access Code](#)
- [Loch Lomond Byelaws 2013](#)
- [Camping Management Byelaws 2017](#)
- [Camping in the park leaflet](#)
- [Angling in the Park leaflet](#)
- [Respect Your Park leaflet](#)
- [Be Safe on Loch Lomond – Boating /Swimming advice](#)
- [Outdoor access activities on land & water](#) are listed below.
 - Cycling
 - Walking
 - Waterbus & Cruises
 - Water activities
 - Angling
 - Golf
 - Horse-riding
 - Climbing
 - Camping
 - Wildlife watching
 - Sailing and windsurfing
 - Swimming
 - Boating safety
 - All abilities access

Development Management

- [Planning applications – Online](#)
- [Planning advice leaflets](#)
- [Planning application fees list](#)
- View the Park Authority's [weekly planning list](#) includes the following:
 - Valid planning applications received
 - Delegated Officer decisions
 - Committee decisions
 - Planning appeals
 - Enforcement matters
 - The Forestry Commission public register of new planting and felling applications
 - Forestry Commission register of EIA determinations

- Land Reform(Scotland) Act Section 11 Access exemption applications
- Other planning issues
- Byelaw exemption applications
- Byelaw authorisation applications

[View the planning enforcement and development monitoring advice](#)

Here you can view The National Parks [Enforcement Notices](#)

- s33A Notice requiring application for planning permission for development already carried out
- s127 Enforcement notices
- s140 Stop notices
- s144A Temporary stop notices
- s145 Breach of condition notices
- [Planning Appeals & Local Reviews](#)
- [Planning Service Charter](#)

Tree and Development Sites

- [Protected trees and tree works](#) and how to accessing a Tree enquiry form and making a tree preservation order (TPO)

Development Planning

- [Our Adopted Local Plan](#)
- [How did we get here?](#)
- [Blog](#)
- [Development Delivery](#)
- [Live Park – Strategic Environmental Assessment](#)
- [Development Plan scheme](#)
- [Community Empowerment](#)

Local Development Plan and Supplementary Guidance

- SG Housing
- SG: Design and Placemaking
- SG: West Loch Lomondside Rural Development Framework
- Buchanan South Rural Development Framework

Planning Guidance

- [Listed Buildings and Conservation Areas](#)
- [Callander South Master Plan Framework](#)

- [Developer Contributions](#)
- [Visitor Experience](#)
- [Renewable Energy](#)

Delivery

- [Local Development Plan](#)
- [Action Programme](#)
- [Monitoring Framework](#)
- [Housing Land Audit 2017](#)

Background documents

- [List of background documents here:](#)
 - Report of Examinations – Proposed LDP
 - Reporters' Recommendations – Proposed LDP Examinations
 - Population and Housing Background Paper
 - Habitats Regulations Appraisal November 2016
 - Action Programme
 - Monitoring Report
 - Main Issues Report Verbatim Comments March 2015
 - Additional Sites Verbatim Report February 2015
 - Strategic Environmental Assessment November 2016

Direct link to key background documents

- [Equality impact assessment](#)
- [Habitats Regulations Appraisal](#)

Strategic Environmental assessment (SEA) – 2 docs

- <http://www.lochlomond-trossachs.org/wp-content/uploads/2016/08/LDP-EQIA-Proposed-Plan-1.pdf>
- <https://www.lochlomond-trossachs.org/planning/planning-guidance/local-development-plan/>
- [LDP 2017 SEA - Post Adoption Statement](#)
- [LDP Habitats Regulations Appraisal 2016](#)

Rural Development and Planning

- [Planning Performance Framework Annual Report](#)
- [Planning Service Contacts List](#)
- [Listed Building Information](#)
- [Landscape Capacity Assessment for Drymen and Gartocharn](#)

- Tree [Preservation](#) Order Information

CLASS 3: HOW LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY MAKES DECISIONS AND WHAT IT HAS DECIDED

Class description:

Information about the decisions we take how we make decisions and how we involve others.

The information we publish under this class & how to access it.

- [National Park Authority Board](#) Structure and Board members, code of conduct and role description.
- [Board Standing Orders](#)
- [Board Meetings](#) are held in public at least three times a year and agendas and papers for these meetings are posted online before each meeting.
- [Planning and Access Committee](#) - normally meets once a month in public. Agendas and papers, Standing Orders and information leaflets for the following:
 - Planning and Access Committee Advice Leaflet
 - Hearing Advice Leaflet
 - Members Site Visit Advice Leaflet
- [Environmental Impact Assessment Reports](#) (EIAs) undertaken in compliance with the Town and Country Planning (Environmental Impact Assessment)(Scotland) Regulations 2017
- [Audit & Risk Committee](#) - meets 4 times a year. [Agendas and papers with Terms of Reference](#)
- [The National Park Partnership Plan](#)
- [Wild Park 2020](#) – our strategy for nature conservation, a series of projects the Park Authority is working on with a wide range of partners.
- [Your Park](#) project - programme to enhance the visitor experience in Loch Lomond & The Trossachs National Park and to improve our most cherished lochshores.
- [Stakeholder forum](#)
- [Your Park – Strategic Environmental Assessment](#)
- [Outdoor Recreation Plan 2013-2017](#)
- The National Park is working with partners to help [SEPA](#) manage the water environment and achieve water body objectives.
- [Community Councils](#)
- [Community Partnership](#)
- [Community Projects](#)
- [Keep Scotland Beautiful Litter Audit](#)

CLASS 4: WHAT LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY SPENDS AND HOW IT SPENDS IT

Class description:

Information about our strategy for, and management of, financial resources (in sufficient detail to explain how we plan to spend public money and what has actually been spent.

The Finance department provides accounting, procurement and contracting services, helping to make best use of resources and fulfilling statutory responsibilities.

The information we publish under this class & how to access it.

[Within annual report](#) Financial Statements - statements of net expenditure, financial position and cash flow. Auditor's Report – independent opinion on the Authority's financial statements. Operating Costs – breakdown of annual costs for areas including travel & subsistence, stationery and IT. Senior Staff Remuneration for Chief Executive and Directors – details of basic salary band, performance related pay and pension benefits. Board Members Fees and Expenses – information for previous 2 financial years.

- [Annual Accounts and Reports](#) Performance Report- statement on performance, including financial budget performance Accountability Report- Corporate Governance Report, Governance Statement including risk management, Remuneration Report (including details of pay, allowances and pension benefits for Executive team and Board Member Fees and Expenses, Staff Report including staff costs, Parliamentary Accountability Report including gifts, charitable donations, losses and details of fees and charges. Independent Auditor's Report – independent opinion on the Authority's financial statements. Annual Accounts - statements of net expenditure, financial position, cash flow, changes in taxpayers' equity and notes to the accounts (includes accounting policies and breakdown of staff and other operating costs)
- [Annual Expenditure](#)
 - Public relations
 - Overseas travel
 - Hospitality and entertainment
 - External consultancy
 - Individual payments greater than £25,000
- [Audit Committee Reports along with Board Reports](#) – issued quarterly with an annual budget for approval. Audit and Risk Committee Reports – annual accounts and external audit report on annual accounts are presented annually to the Committee for scrutiny.

CLASS 5: HOW LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY MANAGES ITS HUMAN, PHYSICAL AND INFORMATION RESOURCES

Class description:

Information about how we manage the human, physical and information resources at the Park Authority.

The information we publish under this class & how to access it.

- [Register of Board Members Interests](#) – via hyperlink on each Member's name
- [Code of Conduct and Role Description](#) - Board Members
- [Volunteer opportunities](#) throughout the National Park, with the National Park Authority.
- [Outdoor Learning](#)
- [Education Visits](#)
- [John Muir Award](#)

- [Employment Opportunities](#)
- [Booking Our Meeting Room Facilities](#)
- [Boat Launch Facilities](#)
- [Visitor Information Centres and Facilities](#)
- [Education Resources](#)

CLASS 6: HOW LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY PROCURES GOODS AND SERVICES FROM EXTERNAL PROVIDERS

Class description:

Information about how we procure goods and services, and our contracts with external providers. All goods, service & works contracts over £2000 are acquired via completion. Depending on value of contract on offer and associated risk, this determines the type of competition undertaken.

The information we publish under this class & how to access it.

- Contracts and tenders with Loch Lomond & The Trossachs National Park Authority are advertised on the [Scottish Government's public contracts portal website](#).
- [Information on the following is published annually](#) in accordance with Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010.
 - Public relations
 - Overseas travel
 - Hospitality and entertainment
 - External consultancy
 - Individual payments greater than £25,000
- Information published in accordance with the [Procurement Reform \(Scotland\) Act 2014, the Procurement \(Scotland\) Regulations 2016 and the Public Contracts \(Scotland\) Regulations 2015](#)
- [Register of contracts awarded](#), which have gone through formal tendering, including name of supplier, period of contract and value. If there is a particular contract you are interested in and you do not find the information you are looking for on the public contracts website, please contact us directly for further information.

CLASS 7: HOW LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY IS PERFORMING

Class description:

Information about how Loch Lomond & the Trossachs National Park Authority performs as an organisation, and how well it delivers its functions and services.

The information we publish under this class & how to access it.

- [Annual report and accounts](#)
- [Board and Audit & Risk Committee meeting and reports](#).
Special Board meetings can be called at the discretion of the Convener to consider an urgent item

of business.

CLASS 8: OUR COMMERCIAL PUBLICATIONS

Class description:

Information packaged and made available for sale on a commercial basis and sold at market value through a retail outlet e.g. bookshop, museum or research journal.

The information we publish under this class & how to access it.

Loch Lomond Navigation Chart are available to purchase hard copy for £12 from Duncan Mills Memorial Slipway

CLASS 9: OPEN DATA

Class description:

Open data made available by the Park Authority, available under an open licence.

The information we publish under this class & how to access it.

- The “LLTNP Camping byelaws management zones” dataset is now available for viewing and download, and as a free to use data service on the ESRI Open data portal. This information is also available on the [data.gov.uk site](https://data.gov.uk)

Document Control Sheet

Prepared By	Governance and Legal Team
Last updated	May 2021
Review Frequency	Ongoing monitoring, next scheduled update 2022
Contact	info@lochlomond-trossachs.org

Revision History:

Version:	Date:	Summary of Changes:	Name:
V5_1	May 2021	Review of all sections	Information Manager
V5_0	March 2020	Revision and update of all sections	Information Officer
V4_0	November 2018	Update	Information Officer
V3_0	October 2017	Update and addition of new section on Open Data	Information Officer
V2_0	May 2015	Complete revision of all sections	Information Officer
V1_0	2012	All sections checked and updated as required.	Governance Manager

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Name:	Title/Division:	Date of Issue:	Version:
All staff	All areas	March 2020	V5_0
All staff	All areas	November 2018	V4_0
All staff	All areas	October 2017	V3_0
All staff	All areas	May 2015	V2_0