

# **LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

## **PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010**

### **INFORMATION DISCLOSURE**

#### **1.0 Introduction**

Sections 31 and 32 of the Public Services Reform (Scotland) Act 2010 imposes new duties on the Scottish Government and listed public bodies to publish information on the following types of expenditure as soon as reasonably practicable after each year end:

- Public relations
- Overseas Travel
- Hospitality and entertainment
- External consultancy
- Individual payments greater than £25,000

These regulations came into effect on 1 October 2010. Below are the results for Loch Lomond & The Trossachs National Park Authority (NPA) for the full year period to 31 March 2020.

#### **2.0 Public relations**

##### ***2.1 Definition***

2.1.1 The statement of expenditure on public relations includes the total amount of expenditure incurred on all external communications, including the cost of in-house and contracted staff and consultants. Expenditure on public relations includes marketing, PR campaigns, media relations, marketing research and evaluation, branding and design, promotional events, external events, conferences and exhibitions, corporate communications, sponsorship, publications and printing, digital communications, and advertising and media planning.

##### ***2.2 Spend in year***

2.2.1 In the 12 month period ended 31 March 2020, the NPA incurred a total of £276,350.02

#### **3.0 Overseas travel**

##### ***3.1 Definition***

3.1.1 The statement of expenditure incurred on overseas travel includes travel to, as well as from, the United Kingdom; and also includes the cost of hotels, conference fees, the cost of travel and subsistence during the overseas visit and any other related expenditure.

##### ***3.2 Spend in year***

3.2.1 In the 12 month period ended 31 March 2020, the NPA incurred a total of £0

## **4.0 Hospitality and entertainment**

### **4.1 Definition**

4.1.1 Hospitality and entertainment includes any gifts, meals, parties, receptions, tickets for or invitations to public, sporting, cultural or other events or other similar benefits accorded by a public body to its own members or employees or third parties for whatever reason.

### **4.2 Spend in year**

4.2.1 In the 12 month period ended 31 March 2020, the NPA incurred a total of £27,369.32

## **5.0 External consultancy**

### **5.1 Definition**

5.1.1 External consultancy expenditure includes a wide range of professional services such as management consultancy, IT consultancy, financial consultancy, construction or infrastructure related consultancy, research and evaluation and policy development (including feasibility studies).

5.1.2 External consultancy does not include outsourcing or buying in technical or specialist services such as legal advice and representation or recruitment services.

### **5.2 Spend in year**

5.2.1 In the 12 month period ended 31 March 2020, the NPA incurred a total of £179,561.75

## Payments over £25,000

Section 31(3) provides that each public body must publish a statement specifying the amount, date, payee and subject-matter of any payment made during the financial year which has a value in excess of £25,000 (inclusive of VAT).

By applying the definition the amounts paid in the year ended 31 March 2020 is as follows:

Date	Supplier	Amount	Description
11 APR 2019	Parks of Hamilton	51,334.80	Purchase of Vehicles
17 APR 2019	Hewlet Packard	26,821.84	Purchase of IT Hardware
17 APR 2019	SOFTCA	28,104.00	Anti Virus Software
17 APR 2019	Stirling Council	32,756.50	Non Domestic Rates
25 APR 2019	St Fillans Community Trust	128,430.20	Sustrans Funding for Creation of Footpath
25 APR 2019	West Dunbartonshire Council	82,488.00	Rent and Non Domestic Rates
8 AUG 2019	Arnold Clark	25,240.32	Vehicle Leasing
12 SEP 2019	Advanced Building Contractors	165,858.50	Construction works at Terbet, Inveruglas and Luss
3 OCT 2019	Advanced Building Contractors	92,310.84	Construction works at Terbet, Inveruglas and Luss
17 OCT 2019	SEPA	133,293.19	Scottish Wide Area Network - ICT Data Lines
6 NOV 2019	Advanced Building Contractors	259,231.00	Construction works at Terbet, Inveruglas and Luss
6 NOV 2019	SEPA	47,826.60	Scottish Wide Area Network - ICT Data Lines
18 DEC 2019	Advanced Building Contractors	103,416.79	Construction works at Terbet, Inveruglas and Luss
18 DEC 2019	Tam Shalliday	45,425.86	Creation/Repair of Footpath
16 JAN 2020	Tam Shalliday	37,582.85	Creation/Repair of Footpath
30 JAN 2020	Arnold Clark	25,496.92	Vehicle Leasing
30 JAN 2020	Egbert Taylor	29,035.20	Purchase of Smart Bins
30 JAN 2020	Forth Rivers Trust	28,214.39	Callander Landscape Partnership - Funding towards Aquatic Learning and Conservation Centre
27 FEB 2020	DCF Joiners	63,304.20	Construction Works at Balmaha Visitor Centre
27 FEB 2020	IDOX	38,684.90	ICT Systems
27 FEB 2020	SEPA	31,923.24	Scottish Wide Area Network - ICT Data Lines
27 FEB 2020	St Fillans Community Trust	38,320.79	Sustrans Funding for Creation of Footpath
23 MAR 2020	Insight UK	26,058.64	Purchase of ICT Equipment
23 MAR 2020	VILTRA Ltd	30,000.00	Replacement treatment plant at Firkin Point
27 MAR 2020	Egbert Taylor	28,310.40	Purchase of Smart Bins
27 MAR 2020	Police Scotland	51,914.50	Contribution to dedicated National Park Police Officer
31 MAR 2020	DCF Joiners	70,668.60	Construction Works at Balmaha Visitor Centre