



FOI 2020/018

27<sup>th</sup> November 2020

### **REQUEST UNDER FREEDOM OF INFORMATION (SCOTLAND) ACT 2002**

We refer to your request for information, received by email on 2<sup>nd</sup> November 2020. Your specific requests and the Park Authority's response are provided below. Please note, all figures provided on spend will be inclusive of VAT where applicable.

#### **“organisations spend / usage of Covid-19 PPE items”**

**Q1 “Please provide the contact details for the person responsible in procurement for PPE. i.e. name and email address. If unable to provide individual name, please provide a general email for Procurement “**

[procurement@lochlomond-trossachs.org](mailto:procurement@lochlomond-trossachs.org)

**Q2 “Can you confirm if hand gel / hand sanitiser is being procured to combat Covid-19 and if so, can you please provide alcohol content and the sizes of bottles being purchased i.e. 100ml, 236ml, 500ml and 5L “**

We have purchased 100ml and 500 ml hand gel and 5l alcohol hand gel. The alcohol content is a minimum 60%.

**Q3” In respect of Q2, can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. 100ml, 236ml, 500ml and 5L “**

We do not hold records of the monthly usage of hand gel. Accordingly we have to advise that this information is not held.

**Q4” In respect of Q3, can you please confirm the estimated monthly spend on each of the sizes i.e. 100ml, 236ml, 500ml and 5L”**

We do not hold records of the monthly spend of hand gel. Accordingly we have to advise that this information is not held.

Total spend on hand gel for financial year 2020/21 until 31<sup>st</sup> October 2020 is:

- 100ml hand gel - £493.36 (incl VAT)
- 500ml hand gel - £765.00 (incl VAT)
- 5l alcohol hand gel - £718.80 (incl VAT)

#### **LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N

t: 01389 722600 f: 01389 722633 e: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org) w: [lochlomond-trossachs.org](http://lochlomond-trossachs.org)

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**Q5 “Please provide the name of the company(s) currently supplying Hand Gel”**

We have purchased hand get from Viking, Amazon and GMC Corsehill.

**Q6 “Can you confirm if Nitrile Gloves EN455 is being procured to combat Covid-19 and if so can you please provide the sizes of gloves being purchased i.e. small, medium, large, extra large”**

We have purchased nitrate and powderfree gloves in medium, large and extra-large sizes.

**Q7 “In respect of Q6, can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. small, medium, large, extra large”**

We do not record the monthly usage of gloves. Accordingly we have to advise that this information is not held.

**Q8 “In respect of Question 7, can you please confirm the estimated monthly spend on each of the sizes i.e. small, medium, large, extra large”**

We do not hold records of the monthly spend of gloves. Accordingly we have to advise that this information is not held.

Total spend on gloves for financial year 2020/21 until 31<sup>st</sup> October 2020 according to glove size is as follows:

| <b>Glove type</b>            | <b>Glove size</b> | <b>Cost £</b> |
|------------------------------|-------------------|---------------|
| Nitrile Gloves               | M                 | 8.99          |
| Vinyl Powderfree             | XL                | 209.70        |
| Vinyl Powderfree             | L                 | 699.00        |
| Vinyl Powderfree             | M                 | 699.00        |
| Powderfree blue vinyl gloves | M                 | 89.80         |
| Powderfree blue vinyl gloves | L                 | 89.80         |
| Powderfree blue vinyl gloves | XL                | 17.96         |

**Q9 “Please provide the name of the company(s) currently supplying Nitrile Gloves”**

We have been supplied with nitrate gloves from GMC Corsehill

**Q10 “Can you confirm if Type IIR Face Masks is being procured to combat Covid-19”**

The National Park Authority has purchased IIR Surgical face masks.

**Q11 “In respect of Question 10, can you please confirm the estimated usage on a monthly basis of Type IIR Face Masks”**

We do not record the monthly usage of face masks. Accordingly we have to advise that this information is not held.

**Q12 “In respect of Question 11, can you please confirm the estimated monthly spend on Type IIR Face Masks”**

We do not record monthly spend on face masks. Accordingly we have to advise that this information is not held.

Total spend on face masks for financial year 2020/21 until 31<sup>st</sup> October 2020 is: £1,002.40

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**Q13 “Please provide the name of the company(s) currently supplying Type IIR Face Masks”**

We have been supplied with face masks from UK Meds and Arco.

**Q14 “Can you confirm if Alcohol Antibacterial Wipes is being procured to combat Covid-19”**

The National Park Authority does not use alcohol antibacterial wipes. All of our wipes are disinfectant based rather than alcohol based.

**Q15 “In respect of Question 14 can you confirm the sizes currently being procured i.e. Tub of 100 and or Tub of 500”.**

We do not use alcohol wipes. We use disinfectant based wipes in various packet sizes including 74 and 200.

**Q16 “In respect of Q15 can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. Tubs of 100 and Tubs of 500 Alcohol Antibacterial Wipes”**

We do not use alcohol wipes. We do not record the monthly usage of disinfectant based wipes. Accordingly we have to advise that this information is not held.

**Q17 “In respect of Question 16, can you please confirm the estimated monthly spend on Tubs of 100 and Tubs of 500 Alcohol Antibacterial Wipes”**

We do not use tubs in the quantities you have requested, and we do not use alcohol wipes, we use disinfectant based wipes. The total spend on disinfectant based wipes for financial year 2020/21 until 31<sup>st</sup> October 2020 is £200.87 (incl VAT).

Yours sincerely

**Governance and Legal Team  
Loch Lomond and the Trossachs National Park Authority**

Review Procedure

If you are dissatisfied with this decision, or the way in which the Authority has dealt with your request, you are entitled to require the Authority to review its decision. Please note that in order for a review to take place you are required to:

- Send your request for review in writing, setting out in full the reasons why you are requesting a review.
- Submit your review request within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.
- address your review request to:

**LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY**

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Governance & Legal Team  
Loch Lomond & The Trossachs National Park Authority  
National Park Headquarters  
Carrochan  
Carrochan Road  
Balloch  
G83 8EG  
E-mail: [info@lochlomond-trossachs.org](mailto:info@lochlomond-trossachs.org)

The review will be handled by staff who were not involved in the original decision. You will receive notice of the result of your review within 20 working days.

If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002, at:

Scottish Information Commissioner  
Kinburn Castle  
Doubledykes Road  
St Andrews  
Fife  
KY16 9DS  
Tel: 01334 464610  
Website: [www.itspublicknowledge.info](http://www.itspublicknowledge.info)  
E-mail: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

Online appeal portal: [www.itspublicknowledge.info/Appeal](http://www.itspublicknowledge.info/Appeal)

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