

Role Profile: Loch Lomond and the Trossachs National Park Authority Board

Role:

Convener

Context:

See [Board Member Role Profile](#)

The Convener is a critical role for the organisation, working with the wider Board, the CEO, and Executive Team to lead, drive and develop our strategic direction.

Training, support and development is available to the Convener, and we encourage a skills-based approach to nominating and electing the Convener.

Skills and Characteristics:

- Strong leadership skills
- Formal and informal communication skills
- Ability to develop and maintain strong working relationships and ambassadorial skills
- An understanding of, and commitment to, good governance in public bodies
- Commitment to Board Training and Development
- Comfortable and confident in chairing meetings
- Ability to think strategically and innovatively and understand associated risks and opportunities
- Detailed understanding of, and commitment to, the aims and purpose of the National Park
- Comfortable in dealing with members of the public and conducting meetings accessible to the public

Duties and Responsibilities:

- Chair the meetings of Loch Lomond and the Trossachs National Park Authority Board
- Lead the strategic thinking of the Board, ensuring all Members are able to effectively contribute

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- Embed the proper conduct of Members in line with the Members' Code of Conduct and statutory requirements
- Lead the Board's representation and links with Ministers and Scottish Parliament
- Work with the Executive to ensure the Board's governance model and Board Members' skills and knowledge meet the needs of the organisation at all times.
- Lead the Board's approach to succession planning to ensure the Board is diverse and effective
- Ensure the Scottish Ministers are advised of the organisation's needs with Board vacancies arise
- Conduct Board Member annual appraisals, ensuring effective performance of Members
- Develop and implement plans for Board Development
- Represent the National Park in a variety of forums – including through the media and with Scottish Government
- Foster working relationships with National Parks and the Protected and Conserved Areas family nationally and internationally
- Lead the Board's work on Equality, Diversity and Inclusion and Stakeholder Engagement
- Work with the Depute Convener to establish agreed priority areas on which the Depute Convener will lead on behalf of the Board - covering the Board's organisational, regional, national and international vision
- Attend meetings of Chairs and Executive Group (4 per year)

Time Commitment and Remuneration:

The Convener is required to commit a total of 8 days per month to their role and are paid £226.75 per day (subject to review) for their work.