

Role Profile: Loch Lomond and the Trossachs National Park Authority Board

Role:

Chair of Planning and Access Committee (and Chair of Local Review Body)

Context:

See [Board Member Role Profile](#)

The Chair of the Planning and Access Committee is a key role in the governance structure of the National Park Authority. The Planning and Access Committee is a statutory sub-committee of the Board which fulfils the National Park's duties as a planning authority. The Planning and Access Committee and Local Review Body meet as required to meet case demand, typically around 8 times per year.

Training, support and development is available to the Chair of Planning and Access Committee, and we encourage a skills-based approach to nominating and electing the Chair.

Skills of an Effective Chair of Planning and Access Committee:

- Commitment to training and development of committee members
- Formal and informal communication skills
- Comfortable and confident in chairing meetings
- Comfortable in dealing with members of the public and conducting meetings accessible to the public
- Ability to develop and maintain strong working relationships
- Ability to think critically

Characteristics of an Effective Planning and Access Committee:

- Understanding of planning and access issues
- Experience of dealing with complex planning matters
- Ability to weigh up complex arguments and reach balanced decisions
- Understanding of the relationship between planning policy and legislation and the strategic aims of the National Park

The Chair will draw on the knowledge, experience and skills of Committee Members to ensure the Committee is successful. They do not need to personally embody all of the characteristics above, but through their role they

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will work with the Depute Chair and Committee Members to lead, develop and contribute to the effectiveness of the Planning and Access Committee.

Duties and Responsibilities:

- Chair the meetings of Loch Lomond and the Trossachs National Park Authority Planning and Access Committee and Local Review Body – including conducting site visits and meetings in locations across the National Park as required
- Work closely with the Director of Place and the National Park’s external legal advisors to ensure planning matters are heard in a timely and comprehensive manner
- Conduct an annual review of the overall effectiveness of the committee and its Standing Orders
- Provide committee members with an annual assessment of their performance
- Attend meetings of Chairs and Executive Group (4 per year) to provide updates on Planning and Access Committee activity

Time Commitment and Remuneration:

The Chair of Planning and Access Committee and the Local Review Body is required to commit a total of 6 days per month to their role and are paid £226.75 per day (subject to review) per day for their work.