

Loch Lomond and The Trossachs National Park Authority



Check List: Information to be included in a Local Place Plan

Submission of a Local Place Plan

Following consultation, the community body finalises the Local Place Plan before submitting it to Loch Lomond and The Trossachs National Park Authority for validation and registration.

The submission must include the following information:

1. A copy of the written constitution of the community body.
2. Contact details (including email address) for the Park Authority to contact the community body.
3. Evidence of meeting the requirements for consulting on the proposed Local Place Plan. This should include a list of the councillors and community councils consulted, a copy of the Proposed Local Place Plan and a copy of the information notice.
4. A statement explaining how the community body has given regard to the existing Local Development Plan, National Planning Framework, and if applicable, any locality plan for the Local Place Plan area, in preparing the Local Place Plan. You must include links to the documents you referred to and express how the Local Place Plan proposals might align with, or differ from, the relevant policies and development proposals in the National Planning Framework, Local Development Plan and Locality Plan.
5. A statement setting out the community body's view of the level and nature of support for the Local Place Plan, explaining how it has reached that view, including a description of any consultation carried out on the Proposed Local Place Plan.
6. If the community body considers that the Local Development Plan should be amended as a result of the Local Place Plan, a statement should be included setting out the reasons of the community body for the amendments it suggests.

See template on the following page which you are welcome to follow or you can submit the information in any other way as long as you comply with the Circular.

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG

lochlomond-trossachs.org

Local Place Plan Statement to support Registration

Requirement	NPA Guidance
<p>1. A copy of the written constitution of the community body.</p>	<p><i>Where an established community council is acting as the Community Body, there is no requirement for it to submit information confirming its status. Where the Community Body submitting the Local Place Plan, is a community controlled body (as defined in Section 19 of the Community Empowerment (Scotland) Act 2015), a copy of the written constitution of the Community Body must be provided.</i></p> <p><i>Note: if the plan was prepared jointly between a Community Council, and a Community Development Trust or other body then we are happy for the Community Council to submit the plan.</i></p>
<p>2. Contact details (including email address) for the Park Authority to contact the community body.</p>	<p><i>Self-explanatory.</i></p>
<p>3. Evidence of meeting the requirements for consulting on the proposed Local Place Plan. This should include a list of the councillors and community councils consulted, a copy of the Proposed Local Place Plan and a copy of the information notice</p>	<p><i>This evidence should include a short statement and copy of your 'Information Notice' to comply with Regulation 4 – see Local Place Plan Circular para 49 to para 59 for further guidance on this.</i></p> <p><i>We can assist you with relevant contact details for the councillors and neighbouring community councils. In the first instance you would use email to send the information notice.</i></p>
<p>4. A statement explaining how the community body has given regard to the existing Local Development Plan, National Planning Framework, and if applicable, any locality plan for the Local Place Plan area, in preparing the Local Place Plan. You must include links to the documents you</p>	<p><i>This would include a short statement in accordance with para 29 of the Local Place Plan Circular which states that you must consider the contents of the Plans in the context of the Local Place Plan area. We are not expecting that you delve into all the detailed policies but if you can explain how your Local Place Plan aligns with the vision and spirit of these plans. If you do wish to refer to policies then please do not feel you need to refer to each one. For instance you may want to highlight a specific policy that is affecting your area and has been given regard to in the Place Plan.</i></p>

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Requirement	NPA Guidance
<p>referred to and express how the Local Place Plan proposals might align with, or differ from, the relevant policies and development proposals in the National Planning Framework, Local Development Plan and Locality Plan.</p>	<p><i>The Local Development Plan – The whole of the National Park is covered by the National Park Local Development Plan 2017-2021. We are preparing a new plan and timelines are subject to change, see our Development Plan Scheme. As our plan is currently out of date there may be a number of things you may wish to be amended (see part 7 below regarding amendments) but in this section it is just a short statement about how the Local Place Plan has had regard to the Plan..</i></p> <p><i>We suggest you look at:</i></p> <ul style="list-style-type: none"> <i>a) the vision on pages 10-15 which sets out 13 outcomes of the plan such as opportunities for low carbon energy generation, high quality visitor accommodation in a range of locations etc.</i> <i>b) the proposals map for your town or village or area – note: there are existing Rural Development Frameworks for East and West Loch Lomond and Strathard.</i> <p><i>For the National Planning Framework – the draft National Planning Framework 4 is the most relevant as this will be adopted soon in autumn 2022. Please note that this sets national planning policies that will affect your community.</i></p> <p><i>We would suggest you look at this summary which refers to the six outcomes that the government are seeking to tackle – Housing particularly elderly & disabled, re-population, health & wellbeing, carbon reduction, equalities and biodiversity and explain how your Local Place Plan has given regard to the main outcomes. Also if you want to go into more detail then you can look at the presentation slides regarding four themes - Productive Places, Sustainable Places, Liveable Places and Distinctive Places.</i></p> <p><i>Finally in terms of Locality Plans, there are currently no Locality Plans covering any area of the National Park, so there are no plans to refer to.</i></p>
<p>5. A statement setting out the community body's view of the level</p>	<p><i>There is advice on this within para 71 to 73 of the Local Place Plan Circular, which explains that you should give a brief description of the activity or activities, an</i></p>

Requirement	NPA Guidance
<p>and nature of support for the Local Place Plan, explaining how it has reached that view, including a description of any consultation carried out on the Proposed Local Place Plan.</p>	<p><i>estimation of the number of interests of people/organisations involved (that would be in a survey or workshop), and a brief summary of the views expressed in both support or opposition. The Local Place Plan may contain some of these details so the relevant sections from the Local Place Plan could be highlighted in the statement to help demonstrate this requirement rather than reiterating it here.</i></p>
<p>6. If the community body considers that the Local Development Plan should be amended as a result of the Local Place Plan, a statement should be included setting out the reasons of the community body for the amendments it suggests.</p>	<p><i>There is advice on this within para 32 to 35 of the Local Place Plan circular as to setting out the reasons for amending the Local Development Plan.</i></p> <p><i>We consider this to be one of the key aspects of the statement as the Local Place Plan has the potential to have a significant influence on shaping future local planning policies for the area.</i></p> <p><i>The statement is likely to draw on the consultation findings and other evidence gathered through the development of the Local Place Plan.</i></p> <p><i>Examples of amendments could be seeking to change a land use allocation or specific policy in the Local Development Plan. For example this could be from one use to an alternative use (i.e economic development to housing). It could also be highlighting areas of land currently not zoned for development but where the Local Place Plan community consultation has highlighted a specific need and identified the area of land as suitable to fulfil that need or where a different approach to the current policy is promoted that will help address that need. As part of the Local Development Plan review we need to understand from the statement why the current policy or development allocation needs amended and what in the communities view it should be amended too with evidence to support the change in approach.</i></p>

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