



Asset Transfer Request Reporting Template 2021/22 for Relevant Authorities

Section 95 of the Community Empowerment (Scotland) Act 2015 requires relevant authorities to produce an annual report on Asset Transfer Request activity and publish this no later than 30 June each year.

Following stakeholder feedback and in response to asset transfer evaluations, this template has been created to help gather asset transfer data for the period 1 April 2021 to 31 March 2022. Information provided will help inform policy and practice at local and national level as the data will be collated and shared by the Scottish Government's Community Empowerment Team. However, it will be for each relevant authority to make their own annual report publicly available by 30 June 2022, whether using this template or not.

Please provide information in the sections below and email the completed template by 30 June 2022 to community.empowerment@gov.scot.

Section One – Relevant Authority Information

Organisation: Loch Lomond and The Trossachs National Park Authority

Address: Carrochan, 20 Carrochan Road, Balloch G83 8EG

Completed by: Fiona Jackson

Role: Sustainable Development Advisor

Email: fiona.jackson@lochlomond-trossachs.org

Telephone: 01389 722 612

Date of completion: 20 July 2022

Are you the Asset Transfer Lead Contact for the organisation: Yes/No

If not please provide the name, job title and email address for the lead contact for any queries:

Sandra Dalziel, Legal Manager, sandra.dalziel@lochlomond-trossachs.org

Section 2 - Asset Transfer Data in 2021/22

2.1 Please complete the following table for the 2021/22 reporting period:

Total Applications Received	Number of successful applications determined	Number of unsuccessful applications determined	Number received and yet to be determined	Number received prior to 2019/20 and yet to be determined
0	n/a	n/a	n/a	n/a

2.2 Please provide details of Asset Transfer Requests received which resulted in transfer of ownership, lease, or rights from your relevant authority to a community transfer body in 2021/22:

Name of Community Transfer Body, or community group that will take ownership, lease, or management of the asset.	Date request was validated	Date decision was agreed to transfer the asset	Date transfer completed	Please provide further details, such as: description of the asset / area transferred / amount paid / discount given/ type of ownership / purpose of the transfer.
n/a				

2.3 Please provide details of Asset Transfer Requests that went to a relevant authority appeal or review which were concluded in 2021/22:

Name of Community Transfer Body	Was the Asset Transfer Appeal/Review accepted? (Y/N)	Why was the Appeal/Review accepted/refused? <i>Please provide details of the asset transfer request and reasons for your decision.</i>
n/a		

2.4 Please use this space to provide any further comments relating to the above data:

n/a

Section Three – Promotion and Equality

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

Our Asset Transfer information internal procedures and ways of working ensure staff can provide early support if a community body is thinking about an Asset Transfer. This support is bespoke to the context and enables discussion about the processes and criteria for submitting a valid Asset Transfer Request and where further independent support can be sourced. Further signposting and support can be provided via the mechanisms listed in 3.2.

3.2 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

We engage with all community anchor bodies (Community Councils, Community Trusts and other local community groups) on relevant topics via a range of different mechanisms including the Park Authority website, which provides information on Asset Transfer and where to get more support. Further general engagement on many other topics, including encouraging community ownership/management of assets, can be highlighted via: Local Place Plan or community action plan processes, formal consultations/surveys; locally-elected Board Members attending Community Council meetings; Live-streamed Board meetings; Youth Committee; Monthly Communities e-Updates; funding/supporting projects; topic-based meetings or awareness-raising events; place-based Forums, e.g. the Park's Visitor Management Forums.

Our community development activities, which aim to support community bodies to develop capacity and lead on their own actions, is delivered through a range of means such as: our National Park Grant Scheme; volunteering, skills development and youth engagement programme; community place planning; core funding the Countryside Trust charity and working closely with our four Third Sector Interface and Local Authority community development teams.

Section Four – Additional Information

4.1 Please use this space to provide any further feedback not covered in the above sections.

n/a

Section 5 – Community Empowerment Act Review

The following questions relate to the Scottish Government review of the Community Empowerment (Scotland) Act 2015. We would value your feedback as a relevant authority concerned with part 5 (asset transfers) of the Community Empowerment (Scotland) Act 2015.

5.1 Has the legislation made things easier or more difficult to access? Please provide some comments on your experiences as a relevant authority engaging with this legislation.

The Guidance on the legislation has been helpful as we embark on engaging with a community in relation to our first Asset Transfer Request (which will be reported on in 2022-23). So far, it is likely that each Request will be different. Interpretation of the Guidance can be subjective. It seems that a bespoke approach and judgement will need to be taken for each request, taking account of the Guidance. We welcome the direct and more bespoke and specific advice on individual ATRs from both COSS and the Scottish Government Community Empowerment Policy team.

It has been challenging to properly decipher the steps required under the aligned processes of ATR and 'Disposal of a Property (subject to the Scottish Public Finance Manual); advice from the Community Empowerment Team has been helpful on these matters.

5.2 Where can things be further improved, and what needs to change?

n/a

5.3 Are you aware of what support is available to you when engaging with this legislation, and how you can access this? Please provide comments where possible.

Yes. Please see comments in 5.1.

5.4 What would you like to see now, to further empower Scotland's communities?

Longer-term community development support and funding – particularly 3-5 year funding for development workers for community development trusts and other community-led groups.

Also, appreciation that identifying rural deprivation, hidden poverty, and community resilience or fragility is challenging and needs more research so that a nationally consistent and more nuanced set of metrics can be developed to measure the degrading of what is understood as

a 'thriving' community (community-led research would be valuable). This would aid in assessing funding applications for community development or other types of support.

Please email the completed template by 30 June 2022 to community.empowerment@gov.scot

If you have any queries please contact Malcolm Cowie, Asset Transfer Policy Manager at Malcolm.cowie@gov.scot

Thank you!

Community Empowerment Team
Scottish Government