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| national park logo |
| Loch Lomond & The Trossachs National Park Authority |
| National Park Travel Grant |
| Application form 2023/24 |
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### Eligible costs

Funds will be provided **for up to 75%, but not exceeding £200** of the total transport costs based on the number of criteria met. Grant payments will be limited to one grant award per school or group in any one budget year (April 2023 to March 2024). Payments will be capped dependent on overall funding availability.

* Transport to and from school or group meeting place to Loch Lomond & The Trossachs National Park.
* Costs of accessing the ferry to Inchcailloch Island for activities.
* Applications **must** be received before the visit has taken place. Grant funds are paid after the visit has taken place and only to the school or group, not to coach or travel hire companies.
* Invoices/proof of payment and a completed evaluation survey must be received prior to payment being issued by the National Park Authority and **must** show the date the service was used.

### Funding criteria

The activity applied for should where applicable:

* Raise awareness and understanding of Loch Lomond & The Trossachs National Park.
* Involve National Park Ranger Service where possible.
* Help deliver Curriculum for Excellence through Outdoor Learning experiences or health and wellbeing and nature connections for non-school groups.
* Priority will be given to schools and groups from areas of multiple deprivation, those supporting marginalised communities and those who have not engaged the National Park (or worked with the Ranger Service) previously.

### Applicants

* Schools within Scotland
* Groups and intermediaries who support people experiencing some form of disadvantage
* Please note we **do not fund** travel for bookings made for sessions delivered by third parties and where a charge has occurred.

### Payments

* Payments will **only** be made **after the visit** to the School or Group applying for funding support and **not** to any third party (e.g. Coach hire companies)
* Payments will be made by BACS transfer directly to the account you have provided with your application
* Proof of costs can be supplied either as a written quote or pro-forma invoice from the company or submission of travel fares (e.g. rail/bus tickets) to allow an initial assessment. **A copy of the paid invoice must be supplied once the visit has taken place.**

**Evaluation**

Applicants **must** complete a short evaluation report helping to show the impact the grant had on enabling the visit to take place. Please send this evaluation along with the invoice for the costs for travel prior to being awarded the funds from the National Park Authority.

1. **School or group information**

| School or Group information | | | |
| --- | --- | --- | --- |
| School or Group Name |  | | |
| Address |  | | |
| Post Code |  | Telephone Number |  |
| Contact email address |  | | |
| Teacher or Group Leader Name |  | | |
| **Previously received** funding from Travel Grant scheme? | Yes | No | |

1. **Details of the visit**

| **Visit information** | | | |
| --- | --- | --- | --- |
| Location for visit |  | | |
| Date of visit |  | | |
| Ranger Service booked | **Yes** | **No** | **Not available** |
| Cost of Bus Hire |  | | |
| Cost of ferry (if applicable) |  | | |
| Cost of Public Transport |  | | |
| Number of pupils/group members |  | | |

1. **Details of the focus for the visit**

| **Please tell us about the focus for the visit** | | | |
| --- | --- | --- | --- |
| What is the focus for the visit to the National Park? |  | | |
| Level of awareness of National Park before visit? | **None** | **Some** | **Very aware** |
| Please give details of how you are raising awareness of the National Park during the visit. |  | | |
| **Are you including any Climate or Nature themed sessions in the visit? Please give more details below.** | | | |
| **Climate** |  | | |
| **Nature** |  | | |

1. **Barriers to visiting the National Park**

| **Please tell us about the main barriers to enabling a visit to the National Park for your school or group. We prioritise the Travel Grant to support overcoming social and economic barriers.** | |
| --- | --- |
| Is your school or group location listed as being in a deprived area –you’re your postcode to look up on this page - [Scottish Index of Multiple Deprivation](https://simd.scot/#/simd2020/BTTTFTT/9/-4.0000/55.9000/) |  |
| Please give information about your group if they include members who experience barriers, difficulties or are from marginalised communities. |  |
| For schools, what percentage of pupils receive free meals? |  |
| Any other relevant information |  |

1. **Bank details**

Loch Lomond & The Trossachs National Park Authority may reimburse up to 75% **but not exceeding £200** of bus or minibus hire or public transport for **DAY** visits, related to the Curriculum for Excellence or learning about Loch Lomond & The Trossachs National Park

**DECLARATION**

**I certify this as a proper claim for expenditure actually incurred and understand and accept the stated conditions governing the claim.**

**Signed:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_

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| **Bank**  **Sort Code** |  | **-** |  | **-** |  | **Account Number** |  |  |  |  |  |  |  |  |

**Account Name Please check this box if you have previously supplied your account details**

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Please send this completed form by email to: [education@lochlomond-trossachs.org](mailto:education@lochlomond-trossachs.org)

Response will be by email.