



Loch Lomond & The Trossachs National Park Authority
Carrochan
Carrochan Road
Balloch
G83 8EG

FOI Ref: FOI 2023-020
26th September 2023

REQUEST UNDER FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

We refer to your request for information, received by email on 15th September 2023. Your specific requests and the Park Authority's response are provided below.

'Can you kindly provide data on Loch Lomond and The Trossachs National Park Authority's total annual spend on fair trade goods across the April 2022 – March 2023 financial year? See example response format attached below.

Please include a breakdown of:

- **Vendor name**
- **Whether they were contracted/non-contracted**
- **A description of item(s) purchased**
- **The total value per order**
- **Items purchased for resale (if applicable)**

All financial expenditure is recorded by purchase order. The description on the purchase order, rather than invoice descriptions are recorded in our systems. Searches of all supplier payments for the financial year April 2022 – March 2023 have found no record of the requested terms.

Accordingly, we have to advise you under section 17(1)(b) of the Act, that this information is not held. We would like to clarify that this does not necessarily mean that there have been no goods, services or works procured by the Park Authority which could be categorised as fair trade, our records do not include the use of this category of information.

Please also provide your general policy on the procurement of fairly and ethically traded goods and services, in line with [section 15\(5\)\(b\)\(v\) of the Procurement Reform \(Scotland\) Act 2014](#).

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N

t: 01389 722600 f: 01389 722633 e: info@lochlomond-trossachs.org w: lochlomond-trossachs.org

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The relevant extract from our procurement policy which covers fair trade is as follows:

Legal Obligations

Procurement is a legislated process, and any procurement activity should comply with European Directives, World Trade Organisation Government Procurement Agreement and Procurement Reform (Scotland) Act 2014 (PRSA) and any procurement activity should also consider the following:

- Fair Trade

Yours sincerely

Information Management Loch Lomond and the Trossachs National Park Authority

Review Procedure

If you are dissatisfied with this decision, or the way in which the Authority has dealt with your request, you are entitled to require the Authority to review its decision. Please note that in order for a review to take place you are required to:

- Send your request for review in writing, setting out in full the reasons why you are requesting a review.
- Submit your review request within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.
- address your review request to:

Information Manager
Loch Lomond & The Trossachs National Park Authority
National Park Headquarters
Carrochan
Carrochan Road
Balloch
G83 8EG
E-mail: info@lochlomond-trossachs.org

The review will be handled by staff who were not involved in the original decision. You will receive notice of the result of your review within 20 working days.

If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002, at:

Scottish Information Commissioner
Kinburn Castle

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