



Loch Lomond & The Trossachs National Park Authority
Carrochan
Carrochan Road
Balloch
G83 8EG

FOI Ref: 2024-029
Date: 08 August 2024

Dear

REQUEST UNDER FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

Thank you for your email of 11 July 2024 in which you have requested access to information held by Loch Lomond & The Trossachs National Park Authority.

Your Request

I am writing to formally request a copy of the video from the meeting 10/7/24 under the FOI as a member of the public I want to see the complete LLTNP board meeting & minutes from this date

Our Response

Please note that we have assumed you are referring to our Board meeting which took place on 10 June 2024.

The Park Authority holds the information you have requested. However, as the video recording contains the personal information of multiple individuals who have not consented to their data being processed in this way (i.e. they have not consented to a permanent recording of their names, images and voices being made permanently available in video format), we believe disclosure would contravene the data protection principle that information must be processed lawfully, fairly and transparently and are therefore withholding the requested information in accordance with Section 38(1)(b) of the Freedom of Information (Scotland) Act 2002 (FOISA).

This exemption is not subject to the public interest test. However, we do recognise that there is a public interest in what was discussed at the meeting. Members of the public were able to attend the meeting, the meeting was broadcast live over the internet, and the meeting minutes will be published on our website in due course. In this same spirit, we would like to offer you the opportunity to come to our office and view the recording. If this would be of interest to you, please let us know (with at least five working days' notice) the time and date that you would like to attend. Providing the viewing commences before 12pm, we can accommodate you any day of the working week (Monday to Friday).

These recordings are used to assist with the production of meeting minutes and are routinely

LOCH LOMOND & THE TROSSACHS NATIONAL PARK AUTHORITY

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National Park Headquarters, Carrochan, Carrochan Road, Balloch, G83 8EG Long: 4°34'24"W Lat: 56°00'12"N

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destroyed upon completion of this task. However, as access to this recording has been requested under FOISA, we will retain it for a further period, in line with the relevant requirements.

The minutes of our Board meeting held on the 10 June 2024 are still being finalised and will be published at the following link in advance of our next meeting, which is due to take place on 16 September 2024:

<https://www.lochlomond-trossachs.org/16-september-2024-national-park-authority-board-meeting/>

As outlined above, our minute-takers use the video recordings to enhance the notes they have taken and check them for accuracy. We have determined that the public interest in the minutes being finalised before publication, outweighs the public interest in making them available in draft format, particularly as they are likely to be finalised and published within the next few weeks. We are therefore withholding the requested information under section 27(1) of FOISA.

Yours sincerely

Information Management
Loch Lomond and the Trossachs National Park Authority
infomanagement@lochlomond-trossachs.org

Review Procedure

If you are dissatisfied with this decision, or the way in which the Authority has dealt with your request, you are entitled to require the Authority to review its decision. Please note that in order for a review to take place you are required to:

- Send your request for review in writing, setting out in full the reasons why you are requesting a review.
- Submit your review request within 40 working days of either the date on which you received a response from the Authority or the date by which you should have received a response under the terms of the Freedom of Information (Scotland) Act 2002, whichever is the later.
- address your review request to:

Information Manager
Loch Lomond & The Trossachs National Park Authority
National Park Headquarters
Carrochan
Carrochan Road
Balloch
G83 8EG
E-mail: info@lochlomond-trossachs.org

You will receive notice of the result of your review within 20 working days.

If you are not satisfied with the response to your request for review, you can contact the Scottish Information Commissioner, the independent body which oversees the Freedom of Information (Scotland) Act 2002, at:

Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
Fife
KY16 9DS
Tel: 01334 464610
Website: www.itspublicknowledge.info
E-mail: enquiries@itspublicknowledge.info