

# Board Schedules 2024 and 2025

## Agenda Item 6

### National Park Authority Board Meeting

10 March 2025

#### Paper for decision

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#### 1. Purpose

- 1.1. To provide Members with a proposed schedule of meeting dates for the National Park Authority Board, Committees and Groups for 2026 and 2027.

#### 2. Recommendation(s)

- 2.1. Members are asked to **review and approve** the provisional schedules of meeting dates for the National Park Authority Board, Committees and Groups for 2026 and 2027 attached as Appendix 1 and 2.

#### 3. Contribution to National Park Partnership Plan and/or Our Corporate Plan

- 3.1. Our meetings allow us to report to and engage with Board members, enabling the delivery of the Outcomes and Objectives of the National Park Partnership Plan 2024-29 and Our Corporate Plan 2025-2030.

#### 4. Background

- 4.1. A provisional schedule of meeting dates has been identified for the National Park Authority Board, Committees and Groups for 2026 and 2027. The frequency of these meetings is in accordance with the Standing Orders and Terms of Reference for the Board, Committees and Groups of the National Park Authority.

- 4.2. The proposed pattern of meetings has remained largely unchanged from previous Board Schedules, including the incorporation of 'flex' dates for Planning & Access Committee to allow meetings to take place according to demand of business. Futures Group meeting dates have still to be agreed with the Chair and will be communicated to Members as dates are confirmed.
- 4.3. The September Board Meeting in 2027 has been scheduled to allow a more manageable period between the Audit and Risk Committee (scheduled for the first Tuesday of the month) and the Board Meeting, as the Annual Report and Accounts go to September Board, following scrutiny at September Audit and Risk Committee.
- 4.4. Meetings can be added to, or removed from, the Board Schedule in accordance with the relevant Standing Orders, Scheme of Delegation or Terms of Reference.
- 4.5. At present a September date in each year has been identified to focus on strategy and Board development, although training and development opportunities for the Board will be arranged throughout the year.
- 4.6. Meetings are currently scheduled to be held at National Park Authority Headquarters although the venue will be confirmed on the publishing of the papers for each meeting.

## **5. Next steps**

- 5.1. If approved, these provisional meeting dates will be scheduled in staff and Board member diaries and published on our website as provisional meeting dates at the start of each year.

## **6. Appendices**

Appendix 1 – Draft 2026 meeting schedule

Appendix 2 – Draft 2027 meeting schedule

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